

Corporation of the Township of Chisholm

Municipal Office/Council Chambers: 2847 Chiswick Line, Powassan, Ont. P0H 1Z0

Phone (705)724-3526 - Fax (705)724-5099 info@chisholm.ca

AGENDA

COUNCIL MEETING

TUESDAY, OCTOBER 14, 2025 AT 7:00 PM

1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."

2. NOTIFICATION OF PECUNIARY INTEREST

3. ADOPTION OF AGENDA

4. ADOPTION OF MINUTES

- (a) September 23, 2025 Regular Council Meeting Minutes.

5. APPROVAL OF ACCOUNTS – September

6. PRESENTATION AND DELEGATIONS

7. OPEN FORUM

8. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS

- (a) Mayor and Council Reports
 - Mayor
- (b) Staff Report
 - Mail in Voting, CAO Clerk Treasurer (Encl.)
 - Taxes Owning Report
- (c) Committee Reports
 - Minutes, Cassellholme, August 28, 2025 (Encl.)
 - Draft Minutes, Powassan Library, September 15, 2025 (Encl.)
- (d) Correspondence
 - Wasi Newsletter, October, 2025 (Encl.)
 - Notice of Adoption of Official Plan, Municipality of Powassan (Encl.)
 - Media Release, FONOM (Encl.)
 - Resolution – Mandatory Cert. Requirements, Town of Englehart (Encl.)
 - Letter, Minister of Health and Long-term Care, Re: Delegation (Encl.)
 - Resolution, State of Emergency Re: Mental Health, Niagara Region (Encl.)
 - Minister of The Environment re: IC & I Collection 2026 (Encl.)
 - CGIS Re: COOP Aerial Imagery Project 2026 (Encl.)
 - Solicitor General, September 26, 2025 Re: OPP Annual Billing (Encl.)

- Resolution, Township of Bonfield Re: Canada Post (Encl.)
- Resolution, City of Dryden, Re: Mandatory Water Safety Training (Encl.)
- City of Kitchener, September 26, 2025 Re: Paper Billing (Encl.)

9. REVIEW BUDGET REPORT – Printed October 10, 2025

10. PUBLIC WORKS REPORTS

- Public Works Activity Report, OS S. Hughes, October 10, 2025

11. NEW BUSINESS

- (a) By-law 2025-31 – Being a By-law to Authorize Voting by Mail (Encl)
- (b) 2026 ROMA Conference, Jan 18 – 20, 2026 (Encl.)

12. IN CAMERA

- (a) personal matters about an identifiable individual, including municipal or local board employees, as per Section 239(2)(b) of the Municipal Act. (verbal)
- (b) personal matters about an identifiable individual, including municipal or local board employees, as per Section 239(2)(b) of the Municipal Act. (verbal)
- (c) personal matters about an identifiable individual, including municipal or local board employees, as per Section 239(2)(b) of the Municipal Act. (verbal)

12. ADJOURNMENT

- (a) By-law 2025-32 being a By-law to confirm the proceedings of the Council meeting.
- (b) Resolution re: Adjournment.

Corporation of the Township of Chisholm

Municipal Office/Council Chambers: 2847 Chiswick Line, Powassan, Ont. P0H 1Z0

Phone (705) 724-3526 - Fax (705) 724-5099 info@chisholm.ca

MINUTES

COUNCIL MEETING

TUESDAY, SEPTEMBER 23, 2025 AT 7:00 PM

1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND

"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."

The meeting was called to order by Mayor Gail Degagne, in Council Chambers at 7:00 p.m., with Councillors, Bernadette Kerr, Claire Riley, Nunzio Scarfone, and Paul Sharp. Staff member present was CAO Lesley Marshall, and Fire Chief Ray Ford. There were no members of the public present.

2. NOTIFICATION OF PECUNIARY INTEREST

3. ADOPTION OF AGENDA

Resolution 2025-190 Paul Sharp and Claire Riley: Be it resolved that the agenda for this meeting be adopted as printed. **'Carried'**

4. ADOPTION OF MINUTES

(a) September 9, 2025 Regular Council Meeting Minutes

Resolution 2025-191 Nunzio Scarfone and Bernadette Kerr: Be it resolved that the Minutes of the September 9, 2025 Regular Council Meeting be adopted as printed and circulated. **'Carried'**

5. APPROVAL OF ACCOUNTS – None

6. PRESENTATION AND DELEGATIONS

(a) Fire Chief Ray Ford – 2024 Fire Department Report

Resolution 2025-192 Claire Riley and Paul Sharp: Be it resolved that Council receives the 2024 Fire Department Report from Fire Chief Ray Ford. **'Carried'**

7. OPEN FORUM

8. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS

(a) Mayor and Council Reports

- Mayor

(b) Staff Report

- Draft Amendments to Fees by-law 2023-39

(c) Committee Reports

- Minutes, Cassellholme, July 17, 2025 (Encl.)

- Letter, Powassan Library, September 10, 2025 (Encl.)
- (d) Correspondence
 - Nipissing Counts, 24-hour Point in Time Enumeration (Encl.)
 - Invitation, J.L. Richards 20th Anniversary (Encl.)
 - AMO Policy Update, September 10, 2025 (Encl.)
 - MPAC Quarterly Update (Encl.)

Resolution 2025-193 Bernadette Kerr and Nunzio Scarfone: Be it resolved that the Mayor, Staff, Committee and Correspondence reports be accepted as presented. **‘Carried’**

9. REVIEW BUDGET REPORT -None

10. PUBLIC WORKS REPORTS -None

11. NEW BUSINESS

- (a) East Ferris Remembrance Day Ceremony Invitation (Encl.)
Resolution 2025-194 Bernadette Kerr and Nunzio Scarfone: Be it resolved that the Council approve the attendance of Councillor Riley to the East Ferris Remembrance Day Ceremony, on Monday November 10, 2025 at 10:30 AM. **‘Carried’**
- (b) Received Castle Arm Resolution from Cassellholme Member Municipalities (Encl.)
Resolution 2025-195 Paul Sharp and Claire Riley: Be it resolved that Council receives the resolution supports for Castle Arms from, The Town of Mattawa, The Municipality of East Ferris, The Municipality of Calvin, The Municipality of Mattawan, and the Township of Papineau-Cameron. **‘Carried’**

12. ADJOURNMENT

- (a) By-law 2025-30 being a By-law to confirm the proceedings of the Council meeting.
Resolution 2025-196 Bernadette Kerr and Paul Sharp: Be it resolved that By-law 2025-30, being a by-law to confirm the proceedings of Council at their regular meeting September 23, 2025, be read a first, second, and third time and passes this 23rd day of September 2025. **‘Carried’**
- (b) Resolution re: Adjournment.
Resolution 2025-197 Claire Riley and Nunzio Scarfone: Be it resolved that Council now adjourn this meeting. Time: 7:42 p.m. **‘Carried’**

Mayor, Gail Degagne

CAO Clerk Treasurer, Lesley Marshall

Council/Board Report By Dept-(Computer)



AP5130

Page : 8

Date : Oct 10, 2025

Time : 1:37 pm

Vendor : UNITED CH To ZEHR

Batch : All

Department : All

Cheque Print Date : 01-Sep-2025 To 10-Oct-2025

Bank : 1 To 1

Class : All

Vendor Invoice	Vendor Name Description					Batch Invc Date	Invc Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name				Amount

DEPARTMENT 2000 Accounts Payable

CAN03059 CANADIAN UNION OF PUBLIC

AUG 2025	MONTHLY DEDUCTIONS				128 15-Sep-2025	15-Sep-2025	
1-2-2000-3336				Deductions Payable- Union Dues			482.78

SEPT 2025	MONTHLY DUES				138 07-Oct-2025	07-Oct-2025	
1-2-2000-3336				Deductions Payable- Union Dues			383.87

OME15030 OMERS

AUG 2025	MONTHLY CONTRIBUTIONS				128 15-Sep-2025	15-Sep-2025	
1-2-2000-3335				OMERS Contributions			7,910.88

SEPT 2025	MONTHLY CONTRIBUTIONS				138 07-Oct-2025	07-Oct-2025	
1-2-2000-3335				OMERS Contributions			6,692.64

RECEIV02 RECEIVER GENERAL - SOURCE DEDUCTIONS

AUG 2025	PAYROLL DEDUCTIONS AUG RPOOO1 EI REDUCED				128 15-Sep-2025	15-Sep-2025	
1-2-2000-3320				Deductions Payable - CPP			4,693.32
1-2-2000-3331				Deductions Payable - EI Reduced			1,536.83
1-2-2000-3310				Deductions Payable - Inc. Tax			6,007.42

AUGUST 2025	PAYROLL DEDUCTIONS RP0003 LEVEL 1				128 15-Sep-2025	15-Sep-2025	
1-2-2000-3330				Deductions Payable EI			291.70
1-2-2000-3310				Deductions Payable - Inc. Tax			1,254.04
1-2-2000-3320				Deductions Payable - CPP			574.28

SEPT 2025	PAYROLL DEDUCTIONS RP0003				138 07-Oct-2025	07-Oct-2025	
1-2-2000-3310				Deductions Payable - Inc. Tax			676.23
1-2-2000-3320				Deductions Payable - CPP			504.30
1-2-2000-3330				Deductions Payable EI			159.91

SEPTEMBER 2	PAYROLL DEDUCTIONS RP0001				138 07-Oct-2025	07-Oct-2025	
1-2-2000-3331				Deductions Payable - EI Reduced			1,242.96
1-2-2000-3310				Deductions Payable - Inc. Tax			4,520.93
1-2-2000-3320				Deductions Payable - CPP			3,783.14

Department Totals :	40,715.23
---------------------	-----------

Computer Paid Total :	512,127.73
-----------------------	------------

Total Unpaid for Approval :	0.00
-----------------------------	------

Total Manually Paid for Approval :	0.00
------------------------------------	------

Total Computer Paid for Approval :	512,127.73
------------------------------------	------------

Total EFT Paid for Approval :	0.00
-------------------------------	------

Grand Total ITEMS for Approval :	512,127.73
----------------------------------	------------

TOWNSHIP OF CHISHOLM

Council/Board Report By Dept-(Computer)



AP5130

Page : 1

Date : Oct 10, 2025

Time : 1:37 pm

Vendor : UNITED CH To ZEHR

Batch : All

Department : All

Cheque Print Date : 01-Sep-2025 To 10-Oct-2025

Bank : 1 To 1

Class : All

Vendor Invoice	Vendor Name Description					Batch Invc Date	Invc Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name				Amount

DEPARTMENT 0100 Council

BKERR KERR BERNADETTE

SEPT 2025	MILEAGE					142 07-Oct-2025	07-Oct-2025	
1-4-0100-1120				Travel & Conferences				63.36

SEPTEMBER 2	PINES MEETING - 44 KM (MILEAGE)					124 08-Sep-2025	08-Sep-2025	
1-4-0100-1120				Travel & Conferences				31.68

DIS04001 DISTRICT OF PARRY SOUND MUNICIPAL ASSOC.

SEPT 2025	FALL MEETING REGISTRATION					134 24-Sep-2025	24-Sep-2025	
1-4-0100-1120				Travel & Conferences				100.00

GAIL DEGAGNE GAIL

SEPT 2025	AMO (AUGUST 17 TO 19) 2:00 PM MILEAGE TO WESTIN (OTTAWA) 746 KM					124 08-Sep-2025	08-Sep-2025	
1-4-0100-1120				Travel & Conferences				537.12

SEPTEMBER 2	MILEAGE					142 07-Oct-2025	07-Oct-2025	
1-4-0100-1120				Travel & Conferences				172.80

LMARSHALL MARSHALL LESLEY

SEPT 2025	AMO CONFERENCE AUG 17-AUG 19 (POWASSAN TO WESTIN, OTTAWA & RETURN 746 KM					124 08-Sep-2025	08-Sep-2025	
1-4-0100-1120				Travel & Conferences				537.12

MAS MUNICIPAL ADVISORY SERVICES

1	ANNUAL RETAINER					122 04-Sep-2025	04-Sep-2025	
1-4-0100-1160				Exepenses re: Intergrity Commissioner				339.00

Department Totals : 1,781.08

DEPARTMENT 0300 Administration

ALL01 ALLSTREAM

SEPT 2025	LONG DISTANCE CHARGES					132 17-Sep-2025	17-Sep-2025	
1-4-0300-1620				Telephone & Fax				11.93

BEL02000 BELL CANADA

AUG AND SEP	OFFICE PHONE AND FAX					132 17-Sep-2025	17-Sep-2025	
1-4-0300-1620				Telephone & Fax				670.54

CAN90474 CANADIAN SPRINGS

SEPT 2025	BOTTLED WATER					134 24-Sep-2025	24-Sep-2025	
1-4-0300-1498				Office Expenses				181.60

DLL DLL FINANCIAL SOLUTIONS

SEPT 2025	POSTAGE METER					132 17-Sep-2025	17-Sep-2025	
1-4-0300-1530				Contracted Office Services				169.33

GRA07018 GRAND & TOY

961894	OFFICE SUPPLIES					132 17-Sep-2025	17-Sep-2025	
1-4-0300-1610				Office Supplies				181.82

HYD15001 HYDRO ONE

JULY 2025 (31)	MUNICIPAL OFFICE					120 03-Sep-2025	03-Sep-2025	
1-4-0300-1498				Office Expenses				251.24

OCTOBER 202 BUILDING HYDRO

1-4-0300-1498				Office Expenses		142 07-Oct-2025	07-Oct-2025	172.46
---------------	--	--	--	-----------------	--	-----------------	-------------	--------

JESSICA SCARFONE-LABERGE JESSICA D

SEPT 2025	MILEAGE RE IMS 200 COURSE					134 24-Sep-2025	24-Sep-2025	
1-4-0300-1440				Travel, Conferences & Other				423.36

TOWNSHIP OF CHISHOLM
Council/Board Report By Dept-(Computer)



AP5130 Page : 2
 Date : Oct 10, 2025 Time : 1:37 pm

Vendor : UNITED CH To ZEHR
 Batch : All
 Department : All

Cheque Print Date : 01-Sep-2025 To 10-Oct-2025
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description					Batch Invc Date	Inv Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name				Amount

DEPARTMENT 0300 Administration

LOR00003 LORENA THOMPSON

SEPT 2025	TRAINING AND CATCH UP WORK					142 07-Oct-2025	07-Oct-2025	
1-4-0300-1430				Admin. Training				1,020.00

MCISAAC MCISAAC MONIQUE

SEPT 2025	MILEAGE					142 07-Oct-2025	07-Oct-2025	
1-4-0300-1440				Travel, Conferences & Other				46.80

NORTHERN B NORTHERN MELCARM GROUP

1091107	PHOTOCOPIER CHARGES					134 24-Sep-2025	24-Sep-2025	
1-4-0300-1530				Contracted Office Services				189.81

SEPT 2025	CONTRACT INVOICE (COPIER)					124 08-Sep-2025	08-Sep-2025	
1-4-0300-1530				Contracted Office Services				198.12

NORTHPOINT NORTHPOINT COMMERCIAL FINANCE INC.

3054689	PRINTER LEASE FOR LEXMARK PRINTER					124 08-Sep-2025	08-Sep-2025	
1-4-0300-1530				Contracted Office Services				198.79

PER16002 PERRONS BUILDING SUPPLIES

2508-581190	SHOVEL FOR PUBLIC WORKS, OFFICE MAILBOX FOR MUNICIPAL OFFICE					120 03-Sep-2025	03-Sep-2025	
1-4-0300-1498				Office Expenses				20.02

PUR16006 PUROLATOR COURIER LTD.

510191375	SHIPPING					134 24-Sep-2025	24-Sep-2025	
1-4-0300-1630				Postage				8.93

ROBIT ROBITAILLE CONTRACTING & SEPTIC SERVICES

199	HOLDING TANKPUMP OUT AT MUNICIPAL OFFICE					120 03-Sep-2025	03-Sep-2025	
1-4-0300-1485				Health & Safety				452.00

SUNLIF01 SUN LIFE ASSURANCE COMPANY OF CANADA

SEPT 2025	GRP INS PREMIUMS					124 08-Sep-2025	08-Sep-2025	
1-4-0300-1480				Benefits - Group Insurance				1,261.52

SUNWIRE SUNWIRE INC

SEPT 2025	OFFICE PHONE SYSTEM					124 08-Sep-2025	08-Sep-2025	
1-4-0300-1620				Telephone & Fax				142.92

TELUS TELUS

INVOICE JULY	CELLULAR PHONES					122 04-Sep-2025	04-Sep-2025	
1-4-0300-1620				Telephone & Fax				487.69

Department Totals : 6,088.88

DEPARTMENT 0400 General Government

MUNIC01 MUNICIPAL PROPERTY ASSESSMENT CORPORATION

OCT 2025	QUARTERLY PAYMENT					142 07-Oct-2025	07-Oct-2025	
1-4-0400-2770				Property Assessment				6,657.02

VS VS GROUP

3197	EMAIL HOSTING SEPT					134 24-Sep-2025	24-Sep-2025	
1-4-0400-2805				Web Site				166.11

Department Totals : 6,823.13

DEPARTMENT 0500 Fire Department

BEL02000 BELL CANADA

Council/Board Report By Dept-(Computer)



AP5130

Page : 3

Date : Oct 10, 2025

Time : 1:37 pm

Vendor : UNITED CH To ZEHR

Batch : All

Department : All

Cheque Print Date : 01-Sep-2025 To 10-Oct-2025

Bank : 1 To 1

Class : All

Vendor Invoice	Vendor Name Description					Batch Invc Date	Invc Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name				

DEPARTMENT 0500

Fire Department

08-09	FIRE HALL PHONE					132 17-Sep-2025	17-Sep-2025	
1-4-0500-2135				Communications				84.19
HYD15001	HYDRO ONE							
JULY 2025 (31)	MUNICIPAL OFFICE					120 03-Sep-2025	03-Sep-2025	
1-4-0500-2235				Heat & Hydro				251.24
OCTOBER 202	BUILDING HYDRO					142 07-Oct-2025	07-Oct-2025	
1-4-0500-2235				Heat & Hydro				172.46
JIM10008	JIM MOORE PETROLEUM							
JULY 2025 - CI	CLEAR DIESEL					126 09-Sep-2025	09-Sep-2025	
1-4-0500-2180				Gas & Oil				218.74
LINDE01	LINDE CANADA LIMITED							
51824646	CYLINDER RENTAL					134 24-Sep-2025	24-Sep-2025	
1-4-0500-2160				Health & Safety				153.91
NATALIE V	VENTURATO NATALIE							
JULY 2025	ONLINE COURSE					134 24-Sep-2025	24-Sep-2025	
1-4-0500-2140				Training				100.00
PALMK	PALMIERI KATHLEEN							
JULY 2025	ONLINE COURSES					134 24-Sep-2025	24-Sep-2025	
1-4-0500-2140				Training				200.00
POW16033	POWASSAN HOME HARDWARE							
99599	FUEL & PULL APART KEY-CHAIN					120 03-Sep-2025	03-Sep-2025	
1-4-0500-2180				Gas & Oil				33.89
1-4-0500-2125				Materials & Supplies				32.15
RAY06015	RAY FORD							
AUGUST 2025	REGISTRATION FOR NEW F250, PHOTO FRAMES, PHOTOS (MATERIALS & SUPPLIES) & PRYBARS (EQUIPMENT)					120 03-Sep-2025	03-Sep-2025	
1-4-0500-2125				Materials & Supplies				96.33
1-4-0500-2245				Small Equipment				30.49
SEEMORE	SEE MORE GRAPHICS							
9713	DECALS FOR FORD 250 RESCUE					124 08-Sep-2025	08-Sep-2025	
1-4-0500-2125				Materials & Supplies				511.89
VAN	VAN BLYDERVEEN IAN							
JULY 2025	ONLINE COURSE					134 24-Sep-2025	24-Sep-2025	
1-4-0500-2140				Training				100.00
WHITE TYLE	WHITE TYLER							
JULY 2025	ONLINE COURSE					134 24-Sep-2025	24-Sep-2025	
1-4-0500-2140				Training				100.00
Department Totals :								2,085.29

DEPARTMENT 0700

Conservation Authority

CGI90523 CGIS SPATIAL SOLUTIONS

45931 QUARTERLY CHARGES

1-4-0700-2775 GIS

134 24-Sep-2025 24-Sep-2025

2,854.63

Department Totals : 2,854.63

DEPARTMENT 1000

Other Protections

TOWNSHIP OF CHISHOLM

Council/Board Report By Dept-(Computer)



AP5130

Page : 4

Date : Oct 10, 2025

Time : 1:37 pm

Vendor : UNITED CH To ZEHR

Batch : All

Department : All

Cheque Print Date : 01-Sep-2025 To 10-Oct-2025

Bank : 1 To 1

Class : All

Vendor Invoice	Vendor Name Description					Batch Invc Date	Invc Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name				Amount

DEPARTMENT 1000 Other Protections

EASTFERRIS MUNICIPALITY OF EAST FERRIS

3427	OAPSB CONFERENCE - MISCELLANEOUS REVENUE - HOTEL AND MEALS - MARC	122	04-Sep-2025	04-Sep-2025	
1-4-1000-0045	Police Services Board				740.24

MIN13004 MINISTER OF FINANCE

380608250911	POLICING SERVICES - LOCAL SERVICE REALIGNMENT	122	04-Sep-2025	04-Sep-2025	
1-4-1000-0050	Policing Costs				14,606.00

422808251415	POLICING COSTS SEPT	134	24-Sep-2025	24-Sep-2025	
1-4-1000-0050	Policing Costs				14,271.73

Department Totals :					29,617.97
---------------------	--	--	--	--	-----------

DEPARTMENT 1100 Public Works

BEL02000 BELL CANADA

SEPT AND AUG	GARAGE PHONE	132	17-Sep-2025	17-Sep-2025	
1-4-1100-3710	Garage - Telephone				102.53

BMR01 BMR MANUFACTURING INC

409047	SIGNAGE	134	24-Sep-2025	24-Sep-2025	
1-4-1100-3760	Signage				94.98

BUSTED BUSTED KNUCKLE MOBILE SERVICE

109	REPAIRS WESTERN STAR 2005	134	24-Sep-2025	24-Sep-2025	
1-4-1100-3227	Western Star 2005 Parts and Repairs				1,159.80

110	REPAIRS FL	134	24-Sep-2025	24-Sep-2025	
1-4-1100-3272	Freighliner Parts and Repairs				339.00

CURRIE CURRIE TRUCK CENTRE

04408597	PARTS AND REPAIRS	134	24-Sep-2025	24-Sep-2025	
1-4-1100-3227	Western Star 2005 Parts and Repairs				1,881.07

0462474P	2016 FREIGHTLINER PARTS	126	09-Sep-2025	09-Sep-2025	
1-4-1100-3272	Freighliner Parts and Repairs				186.40

DUNCOR DUNCOR

2025213	HARD SURFACE	134	24-Sep-2025	24-Sep-2025	
2-4-1100-4452	Golf Course Rd Reconstruction				23,303.61

E HUGHES EVAN HUGHES EXCAVATING

9296	QUARRIED GRANULAR A - SUPPLY & APPLIED TO VARIOUS ROADS AS PER TENDE DOCUMENTS	122	04-Sep-2025	04-Sep-2025	
1-4-1100-3115	Gravel				214,292.18

GFPRESTON GF PRESTON

IN07782	EXHAUST - SPLIT BETWEEN FREIGHTLINER, 2024 WESTERN STAR, DOOSAN AND BACKHOUE	124	08-Sep-2025	08-Sep-2025	
---------	--	-----	-------------	-------------	--

1-4-1100-3242	Backhoe Parts and Repairs				171.13
---------------	---------------------------	--	--	--	--------

1-4-1100-3227	Western Star 2005 Parts and Repairs				171.13
---------------	-------------------------------------	--	--	--	--------

1-4-1100-3276	Tractor Repairs				171.13
---------------	-----------------	--	--	--	--------

1-4-1100-3272	Freighliner Parts and Repairs				171.13
---------------	-------------------------------	--	--	--	--------

GIN90395 GIN-COR INDUSTRIES INC

94349	HEADLIGHTS	134	24-Sep-2025	24-Sep-2025	
1-4-1100-3227	Western Star 2005 Parts and Repairs				1,293.23

GROU01 GROULX EQUIPMENT ASTORVILLE INC.

58277	SPRING	132	17-Sep-2025	17-Sep-2025	
1-4-1100-3120	Materials & Shop Supplies				13.99

TOWNSHIP OF CHISHOLM

Council/Board Report By Dept-(Computer)



AP5130

Page : 5

Date : Oct 10, 2025

Time : 1:37 pm

Vendor : UNITED CH To ZEHR

Batch : All

Department : All

Cheque Print Date : 01-Sep-2025 To 10-Oct-2025

Bank : 1 To 1

Class : All

Vendor Invoice	Vendor Name Description					Batch Invc Date	Inv Due Date	Amount
G.L. Account	CC1	CC2	CC3	GL Account Name				
DEPARTMENT 1100 Public Works								
HEA90471	HEATHER HENRY							
SEPT 2025	CLOTHING HENRY					132 17-Sep-2025	17-Sep-2025	
1-4-1100-3770				Boots and Clothing Allowance				137.84
HEB08001	H E BROWN SUPPLY CO. LTD.							
74420	SHOP SUPPLIES					134 24-Sep-2025	24-Sep-2025	
1-4-1100-3120				Materials & Shop Supplies				127.33
HUGHES	EVAN HUGHES EXCAVATING							
#9453	REISSUE CK # 17443					142 07-Oct-2025	07-Oct-2025	
1-4-1100-3118				Culverts				2,775.46
#9505, 06, 07	REISSUE CK# 17443					142 07-Oct-2025	07-Oct-2025	
2-4-1100-4452				Golf Course Rd Reconstruction				47,015.86
9566	SCREENING TOP SOIL					142 07-Oct-2025	07-Oct-2025	
1-4-1100-3130				Equipment Rentals				11,209.60
HYD15001	HYDRO ONE							
JULY 2025 992	GARAGE HYDRO					120 03-Sep-2025	03-Sep-2025	
1-4-1100-3720				Garage - Hydro				297.70
OCT 2025	GARAGE HYDRO					142 07-Oct-2025	07-Oct-2025	
1-4-1100-3720				Garage - Hydro				199.30
JIM10008	JIM MOORE PETROLEUM							
JULY 2025	REGULAR GASOLINE					126 09-Sep-2025	09-Sep-2025	
1-4-1100-3261				RAM 2025 Fuel				958.45
1-4-1100-3256				2019 GMC Fuel				386.24
1-4-1100-3120				Materials & Shop Supplies				85.83
JULY 2025 - CI	CLEAR DIESEL					126 09-Sep-2025	09-Sep-2025	
1-4-1100-3226				Western Star 2005 Fuel				718.71
1-4-1100-3221				Western Star 2024 Fuel				2,062.39
1-4-1100-3271				Freightliner Fuel				124.99
JULY 2025 - D`	DYED DIESEL					126 09-Sep-2025	09-Sep-2025	
1-4-1100-3241				Backhoe Fuel				2,233.17
1-4-1100-3275				Tractor Fuel				542.34
1-4-1100-3211				Grader Fuel				127.61
1-4-1100-3281				Excavator Fuel				287.12
JW TIRE	JW TIRE							
3127	BACKHOE REPAIR					134 24-Sep-2025	24-Sep-2025	
1-4-1100-3242				Backhoe Parts and Repairs				237.30
MACLANG	MAC LANG SUNDRIDGE							
213842	2024 DODGE RAM SERVICE - ONE NEW RIM AND TWO TIRES					124 08-Sep-2025	08-Sep-2025	
1-4-1100-3262				RAM 2025 Parts and Repairs				179.39
MANTHA	MANTHA EQUIPMENT SERVICE							
618	REPAIRS					134 24-Sep-2025	24-Sep-2025	
1-4-1100-3242				Backhoe Parts and Repairs				508.50
MCTIERNAN	MCTIERNAN STEFANIE							
OCT 2025	CLOTHING					142 07-Oct-2025	07-Oct-2025	
1-4-1100-3770				Boots and Clothing Allowance				60.51
MUSKA	MUSKOKA AUTO PARTS LIMITED							
963688	SHOP SUPPLIES					126 09-Sep-2025	09-Sep-2025	
1-4-1100-3120				Materials & Shop Supplies				107.97

TOWNSHIP OF CHISHOLM

Council/Board Report By Dept-(Computer)



AP5130

Page : 6

Date : Oct 10, 2025

Time : 1:37 pm

Vendor : UNITED CH To ZEHR

Batch : All

Department : All

Cheque Print Date : 01-Sep-2025 To 10-Oct-2025

Bank : 1 To 1

Class : All

Vendor Invoice	Vendor Name Description					Batch Invc Date	Invc Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name				Amount

DEPARTMENT 1100 Public Works

OCPCO01 OCP CONSTRUCTION SUPPLIES S INC

1550	TERRAFENCE					134 24-Sep-2025	24-Sep-2025	
1-4-1100-3120				Materials & Shop Supplies				53.04

PER16002 PERRONS BUILDING SUPPLIES

2508-581190	SHOVEL FOR PUBLIC WORKS, OFFICE MAILBOX FOR MUNICIPAL OFFICE					120 03-Sep-2025	03-Sep-2025	
1-4-1100-3120				Materials & Shop Supplies				81.34

PER16028 PERRON'S FRESHMART

SEPT 2025	BOTTLED WATER AND PROPANE					134 24-Sep-2025	24-Sep-2025	
1-4-1100-3120				Materials & Shop Supplies				87.14

PRI16026 PRICE SIGNS AND DECALS

4124	SIGNAGE					132 17-Sep-2025	17-Sep-2025	
1-4-1100-3760				Signage				668.96

REL18043 RELIANCE HOME COMFORT

AUGUST 2025	WATER HEATER RENTAL					120 03-Sep-2025	03-Sep-2025	
1-4-1100-3160				Garage Building Maintenance				58.83

SLING01 SLING CHOKER SAFETY AND RIGGING SUPPLIES

112845	CLOTHING -HUGHES					142 07-Oct-2025	07-Oct-2025	
1-4-1100-3770				Boots and Clothing Allowance				44.17

SPE19001 SPECTRUM TELECOM GROUP LTD.

1310140	AIR TIME					134 24-Sep-2025	24-Sep-2025	
1-4-1100-3765				Health & Safety				412.45

1310723 OCTOBER AIR TIME

1-4-1100-3765				Health & Safety		142 07-Oct-2025	07-Oct-2025	412.45
---------------	--	--	--	-----------------	--	-----------------	-------------	--------

SPEEDY SPEEDY GLASS

8731-5917261	REPLACED GRADER WINDSHIELD - MOBILE FEE					124 08-Sep-2025	08-Sep-2025	
1-4-1100-3212				Grader Parts and Repairs				542.40

SUNLIF01 SUN LIFE ASSURANCE COMPANY OF CANADA

SEPT 2025	GRP INS PREMIUMS					124 08-Sep-2025	08-Sep-2025	
1-4-1100-3660				Benefits - Group Insurance				2,024.56

TOROMONT TOROMONT CAT

151501812	PEDAL					134 24-Sep-2025	24-Sep-2025	
1-4-1100-3242				Backhoe Parts and Repairs				531.73

51503378 PARTS

1-4-1100-3242				Backhoe Parts and Repairs		142 07-Oct-2025	07-Oct-2025	436.90
---------------	--	--	--	---------------------------	--	-----------------	-------------	--------

901096903 MONTHLY SERVICE

1-4-1100-3242				Backhoe Parts and Repairs		134 24-Sep-2025	24-Sep-2025	109.40
---------------	--	--	--	---------------------------	--	-----------------	-------------	--------

Department Totals : 319,198.29

DEPARTMENT 1300 Environmental

BEL02005 BELL MOBILITY CELLULAR

SEPT 2025	CELLULAR PHONE					132 17-Sep-2025	17-Sep-2025	
1-4-1300-4510				Site Expenditures				83.06

GFL GFL ENVIRONMENTAL

141463	RECYCLING COSTS					124 08-Sep-2025	08-Sep-2025	
1-4-1300-4610				Recycling				391.68

TOWNSHIP OF CHISHOLM
Council/Board Report By Dept-(Computer)



AP5130 Page : 7
 Date : Oct 10, 2025 Time : 1:37 pm

Vendor : UNITED CH To ZEHR
 Batch : All
 Department : All

Cheque Print Date : 01-Sep-2025 To 10-Oct-2025
 Bank : 1 To 1
 Class : All

Vendor Invoice	Vendor Name Description					Batch Invc Date	Invc Due Date	
G.L. Account	CC1	CC2	CC3	GL Account Name				Amount

DEPARTMENT 1300 Environmental

Department Totals : 474.74

DEPARTMENT 1400 Health

NOR14001 NORTH BAY PARRY SOUND DISTRICT HEALTH UNIT

OCT 2025	MONTHLY LEVY			142 07-Oct-2025	07-Oct-2025	
1-4-1400-5110		Health Unit				3,697.58

Department Totals : 3,697.58

DEPARTMENT 1500 Social Services

NIP14003 NIPISSING DISTRICT SOCIAL SERVICES BOARD

2025-0157	AUGUST LEVY			120 03-Sep-2025	03-Sep-2025	
1-4-1500-6110		General Assistance				26,975.10

2025-0179	SEPTEMBER 2025 LEVY			122 04-Sep-2025	04-Sep-2025	
1-4-1500-6110		General Assistance				26,975.10

OCT 2025	MONTHLY LEVY			142 07-Oct-2025	07-Oct-2025	
1-4-1500-6110		General Assistance				26,975.10

Department Totals : 80,925.30

DEPARTMENT 1600 Home for Aged

CAS03011 CASSELLHOLME

OCT 2025	MONTHLY LEVY			142 07-Oct-2025	07-Oct-2025	
1-4-1600-6210		Home for the Aged				4,636.33

Department Totals : 4,636.33

DEPARTMENT 1700 Parks & Recreation

HYD15001 HYDRO ONE

10-2025	BEACH COTTAGE HYDRO			142 07-Oct-2025	07-Oct-2025	
1-4-1700-1110		Parks Expenses				44.97

2025-10	TENNIS CRT HYDRO			142 07-Oct-2025	07-Oct-2025	
1-4-1700-1115		Tennis Court				36.28

JUL 2025 1358	TENNIS COURT HYDRO			120 03-Sep-2025	03-Sep-2025	
1-4-1700-1115		Tennis Court				34.93

JULY 2025 366 600	BEACH HDYRO			120 03-Sep-2025	03-Sep-2025	
1-4-1700-1110		Parks Expenses				49.95

MCCARTHY MCCARTHY SEPTIC AND VAC

1096	SEPTIC PUMPOUTS			134 24-Sep-2025	24-Sep-2025	
1-4-1700-1110		Parks Expenses				1,389.90

Department Totals : 1,556.03

DEPARTMENT 1900 Library Services

POW16008 POWASSAN AND DISTRICT

JUNE-DECEMI	LIBRARY SERVICES POWASSAN JUNE TO DECEMBER 2025			126 09-Sep-2025	09-Sep-2025	
1-4-1900-1910		Powassan Library				11,673.25

Department Totals : 11,673.25

Corporation of the Township of Chisholm

Municipal Office: 2847 Chiswick Line, RR #4, Powassan, ON P0H 1Z0

(705)724-3526 - Fax (705)724-5099

info@chisholm.ca

Gail Degagne, Mayor

Lesley Marshall, CAO Clerk-Treasurer

MEMO

To: Council
From: Lesley Marshall
Date: October 10, 2025
RE: Mail in Voting

Including in this agenda package is By-law 2025-31, To Authorize Voting by Mail for the 2026 Election. In reviewing the post-election report from 2022, it appears that despite some negative public commentary about that process, the ballots cast were largely in line with expected numbers, and the process was appreciated by staff. Should Council wish to proceed with this method for 2026, it will have an associated cost in the 2026 Budget of Approximately \$8,000. There is no ability to give an accurate cost comparison to a traditional polling station and the requirements to staff, train and purchase materials as acclaimed seats and cost increases between elections do not allow for clear budget considerations. Understanding the current mail situation, staff recognize that making a decision before the end of October to meet the legislated deadline is not ideal; Council may defer the decision until the meeting of the 28th, elect to proceed with a traditional election only, or pass the by-law and if necessary, repeal it in the future if changes to delivery make it an undesirable option next year.

Tax Arrears Report

	Jan 31/19	#	Feb 28/19	#	Mar 31/19	#	Apr 30/19	#	May 31/19	#	Jun 30/19	#	July 31/19	#	Aug 31/19	#	Sept 30/19	#	Oct 31/19	#	Nov 30/19	#	Dec 31/19	
2019																								
2018	179,828	166	164,158	157	139,147	129	124,680	109	112,199	100	102,379	91	83,387	69	72,512	74	65,048	68	62,593	61	55,857	57	42,164	39
2017	36,833	29	29,821	26	22,886	19	18,208	12	18,208	12	15,686	11	12,098	9	6,767	7	6,767	7	6,767	7	6,767	7	5,917	6
*2016	12,190	11	11,523	9	8,391	8	8,057	5	6,519	7	5,586	6	3,888	4	1,088	3	1,087	3	1,088	3	1,088	3	1,088	3
	\$ 228,851		\$ 205,502		\$170,424		\$150,945		\$136,926		\$123,651		\$99,373		\$80,367		\$72,902		\$70,448		\$63,712		\$49,169	
	Jan 31/20	#	Feb 28/20	#	Mar 31/20	#	Apr 30/20	#	May 31/20	#	Jun 30/20	#	July 31/20	#	Aug 31/20	#	Sept 30/20	#	Oct 31/20	#	Nov 30/20	#	Dec 31/20	
2020																								
2019	195,466	173	182,676	169	161,743	127	144,918	104	133,541	87	112,403	85	98,004.31	83	91,680	77	76,061	67	69,118	60	55,163	53	52,430	50
2018	36,579	34	25,289	27	21,761	21	19,235	20	13,588	15	7,705	8	1,677	5	1,677	5	273	3	273	3	123	2	123.87	2
2017	3,722	5	3,722	5	1,784	3	1,784	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	\$ 235,767		\$ 211,687		\$185,288		\$165,937		\$147,129		\$120,108		\$99,681		\$93,357		\$76,334		\$69,391		\$55,286		\$52,554	
	Jan 31/21	#	Feb 28/21	#	Mar 31/21	#	Apr 30/21	#	May 31/21	#	Jun 30/21	#	July 31/21	#	Aug 31/21	#	Sept 30/21	#	Oct 31/21	#	Nov 30/21	#	Dec 31/21	
2021																								
2020	205,538	154	182,943	145	160,692	126	136,366	102	125,629	91	106,645	79	93,324	70	79,898	64	75,763	60	67,248	55	64,088	52	58,264	49
2019	44,796	39	35,361	27	31,925	24	15,760	13	15,076	9	11,809	8	8,673	6	5,206	3	5,206	3	4,419	2	4,419	2	4,419	2
2018	123	2	123	2	123	2	123	2	123	2	123	2	45	1	0	0	0	0	0	0	0	0	0	0
	\$ 264,976		\$ 218,427		\$192,740		\$152,249		\$140,828		\$118,577		\$102,042		\$85,104		\$80,969		\$71,667		\$68,507		\$62,683	
	Jan 31/22	#	Feb 28/22	#	Mar 31/22	#	Apr 30/22	#	May 31/22	#	Jun 30/22	#	July 31/22	#	Aug 31/22	#	Sept 30/22	#	Oct 31/22	#	Nov 30/22	#	Dec 31/22	
2022																								
2021	144,621	134	118,177	126	101,793	99	87,720	84	75,567	73	70,389	69	59,651	61	61,592	61	51,836	55	47,574	52	40,035	47	32,910	40
2020	47,103	37	25,589	24	22,036	21	13,922	19	7,926	12	6,702	11	3,988	7	6,263	7	5,318	7	5,318	7	5,250	7	5,250	7
2019	4,419	2	4,419	2	4,419	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	\$ 196,143		\$ 148,185		\$128,248		\$101,642		\$83,493		\$77,091		\$63,639		\$67,855		\$57,154		\$52,892		\$45,285		\$38,160	
	Jan 31/23	#	Feb 28/23	#	Mar 31/23	#	Apr 30/23	#	May 31/23	#	Jun 30/23	#	July 31/23	#	Aug 31/23	#	Sept 30/23	#	Oct 31/23	#	Nov 30/23	#	Dec 31/23	
2023																								
2022	136,619	139	122,633	126	107,500	108	87,490	94	77,228	80	68,321	71	65,212	64	60,929	57	45,859	49	44,780	45	38,255	39	37,124	38
2021	22,795	29	20,827	21	17,408	15	14,579	14	8,527	5	4,261	3	0	0	0	0	0	0	0	0	0	0	0	0
2020	4,589	6	4,589	6	4,589	6	2,319	5	1,935	3	1,936	3	0	0	0	0	0	0	0	0	0	0	0	0
	\$ 164,003		\$ 148,049		\$129,497		\$104,388		\$87,690		\$74,518		\$65,212		\$60,929		\$45,859		\$44,780		\$38,255		\$37,124	
	Jan 31/24	#	Feb 29/24	#	Mar 31/24	#	Apr 30/24	#	May 31/24	#	Jun 30/24	#	July 31/24	#	Aug 31/24	#	Sept 30/24	#	Oct 31/24	#	Nov 30/24	#	Dec 31/24	
2024																								
2023	189,113	156	164,770	133	138,503	112	119,654	96	113,424	93	106,322	86	93,690	78	85,656	70	76,726	58	71,648	54	62,754	49	56,968	46
2022	31,795	32	20,362	21	14,699	16	9,949	12	9,365	11	8,877	11	7,321	9	6,995	8	3,642	6	3,350	5	1,133	3	1,133	3
2021	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	\$ 220,908		\$ 185,131		\$153,203		\$129,603		\$122,789		\$115,199		\$101,011		\$92,651		\$80,368		\$74,998		\$63,887		\$58,101	
	Jan 31/25	#	Feb 29/25	#	Mar 31/25	#	Apr 30/25	#	May 31/25	#	Jun 30/25	#	July 31/25	#	Aug 31/25	#	Sept 30/25	#	Oct 31/25	#	Nov 30/25	#	Dec 31/25	
2025																								
2024	192,009	191	172,057	165	145,287	114	128,249	103	121,436	96	104,776	89	86,316	79	75,876	71	63,805	61						
2023	48,596	36	36,510	27	28,211	17	24,439	15	17,776	7	8,299	3	3,264	2	3,264	2	227.25	1						
2022	407	3	217	2	206	1	206	1	206	1	0	0	0	0	0	0	0	0						
	\$ 241,012		\$ 208,784		\$173,704		\$152,894		\$139,418		\$113,075		\$89,580		\$79,140		\$64,032		\$0		\$0		\$0	

CASELLHOLME
BOARD OF MANAGEMENT MEETING

CASELLHOLME

Compassionate care for life's journey.

THURSDAY, AUGUST 28, 2025

MINUTES

Date: Thursday, August 28, 2025

Location: Cassellholme Garden Room

Board Members: Dave Mendicino, Chair
Michelle Lahaye – Vice Chair
Mark King
Robert Corriveau
James (Jim) Bruce
Peter Chirico

Staff: Angie Punnett, Administrator
Billy Brooks, Chief Financial Officer
Anita Brisson, Project Manager
Camille Bigras, QI Director
Tiffany Chapman – Secretary

Regrets: Chris Mayne

Guests: Monique Peters, Family Council
Johanne Brousseau (Zoom)

A. CALL TO ORDER

MEETING RECORDED

“Moved by Michelle Lahaye and seconded by Peter Chirico that the meeting be called to order at 5:00 p.m.”

Res. #095-25

Carried

1. Approval of Agenda

“Moved by Robert Corriveau and seconded by Peter Chirico that the Board approved the Agenda for this meeting, as presented.”

Res. #096-25

Carried

2. Conflict of Interest

“Moved by Jim Bruce and seconded by Michelle Lahaye that no Board Members present have declared a conflict of interest.”

Res. #097-25

Carried

3. Approval of Minutes

3.1 Approval of the Minutes of the Regular Board Meeting held on July 17, 2025

"Moved by Michelle Lahaye and seconded by Robert Corriveau that the minutes of the Regular Board Meeting, held on July 17, 2025, be adopted as presented."

Res. #098-25

Carried

4. New Business

4.1 MLTC Funding Advocacy

Letter in Package

Conversation with MLT-CSF Funding they were not prepared and didn't fully understand

Billy & Angie to reach back out and follow up

Deputy Minister Brian Pollard left the position

Regroup and go back at it

No feedback from the City of North Bay

5. Redevelopment

5.1 Construction Update (Anita Brisson)

Report in package

Slide show presented at meeting regarding potential dated for move in

Who is covering the cost is still in question

Anita to provide update in the coming weeks if hardware is secured for the grab bars

November 2 has been secured with movers

6. Operations

6.1 Operations Update

Update in package

Pharmacy packages for renewal sent out and (3) believed to be returned

6.2 Financial Report – Q2 LTC & Q1 CSS

Report in package.

Billy presented.

"Moved by Peter Chirico and seconded by Robert Corriveau that the Board approve Cassellholme's year-to-date operating budget-to-actual results for the period ending June 30, 2025 (corresponds to pages 7-9)"

Res. #099-25

Carried

"Moved by Mark King and seconded by Robert Corriveau that the Board approve the redevelopment capital budget to actual results from commencement to June 30, 2025, noting the currently forecasted capital levy estimates (corresponds to Pages 10-11)"

Res. #100-25

Carried

"Moved by Michelle Lahaye and seconded by Peter Chirico that the Board approve the 2025-26 Community Support Services Q1 year-to-date budget to actual results as presented (corresponds to pages 12-13)"

Res. #101-25

Carried

7. IN - CAMERA**Guests left the Meeting**

"Moved by Jim Bruce and seconded by Robert Corriveau that the Board proceed to an In-Camera session at 5:55p.m."

Res. #102-25

Carried

- 7.1 Approval of the In-Camera Minutes – dated July 17, 2025**
In-Camera Motion - Res. #103-25

- 7.3 Confidential Matter – Legal Matter**
Anita Brisson Left the Meeting

- 7.4 Personnel Matter**
Mark King Left the Meeting

- 7.2 Confidential Matter – Governance**

"Moved by Michelle Lahaye and seconded by Peter Chirico that the Board approve the In-Camera session to be adjourned at 6:20 p.m."

Res. #104-25

Carried

B. CORRESPONDENCE

- B.1. Ministry Inspection Public Report – June 9-13, 2025**

C. REQUEST FOR FUTURE AGENDA ITEMS

No items noted

D. DATE OF NEXT MEETING

Thursday, September 25, 2025 – Cassellholme Garden Room – 5:00 p.m.

E. ADJOURNMENT

"Moved by Peter Chirico and seconded by Robert Corriveau that the meeting be adjourned at 6:22 p.m."

Res. #105-25

Carried

Secretary

Chairman

August 22, 2025

Subject: Cassellholme Redevelopment Update – August 22, 2025

Construction Activity - Percon

Highlights:

Phase 00 - Work complete.

Phase 1-A – Work complete

Phase 1-B sequencing remains unchanged from the previous report.

Updated milestones have been coordinated with Cassellholme and are as follows:

- Final architectural review - week of September 1-12th, 2025
- Documentation submission to the Ministry of Long-Term Care (MOLTC): TBD Pending (Sept 12 target)
- Change Directive 3, grab bar resolution and final architectural review.
- Cassellholme NEW Move-in: Start – October 29, 2025, Finish November 2, 2025.

Current occupancy risks:

- Change Directive 3 - revision to stair light fixtures
- Fold down grab bars fix
- Exist stair levels – awaiting final MJA review
- Fire exit doors – locks/latches/seals

PHASE 1-B

- Deficiency corrections, on all floors
- Final paint in stairs
- Installation of TV mounts, drapes, etc.
- BAS programming and commissioning

PHASE 2 – Revised schedule to be provided

- Site services preparation and installation
- Construction fence alignment
- Demolition planning
- PC 162 - Stairwell Signage Revision - work is in progress

Significant work over the last weeks. MJA doing 1st quality review of ground floor completed. Final reviews to be conducted Sept 5-12th. Ministry documents to be submitted based on final reviews. Plan for virtual on-site meeting then in-person inspection for



September. Ministry to then provide any deficiencies, then CH home clean to commence prior to move in dates. Employee training to commence after ministry documents to be submitted, indicating partial occupancy.

Transition Planning Highlights

An updated summary is attached for reference.

Change Order Log - Please see the attached

Budget Update – To be provided separately, W. Brooks

Action	Sub-Action	Due Date
	Notice of Total Completion checklists submitted June 29; Total Completion documents to be submitted July 16; Actual Total Completion - SEPT 12 package(signed checklists and signed attestation of Note of Actual Total Completion for each checklist): A. Pre-Occupancy Design Manual Checklist B. Operational Readiness i. Environmental Checklist ii. Dietary Checklist iii. Nursing Checklist •Occupancy Permit or equivalent notification from the Local Building Department - OUTSTANDING •Ontario Fire Marshal or local fire department approved (i.e. stamped or signed) fire plan -SUBMITTED •Electrical Safety Authority certificate-SUBMITTED •Fire alarm verification certificate-SUBMITTED •Resident-staff communication and response system verification certificate-SUBMITTED •HVAC Balancing Report/Verification -SUBMITTED •MSSA Certificate for any elevators -SUBMITTED •A satisfactory inspection report from a Public Health Inspector indicating that the kitchen •and/or serveries-SUBMITTED •A completed Cold Chain Maintenance Inspection Report from a Public Health Inspector or Public Health Nurse identifying compliance with vaccine storage and handling requirements-SUBMITTED •A verification letter or certificate that the generator has been tested-SUBMITTED •Verification letter by a lighting specialist or lighting engineer confirming the lighting level in all areas of the LTC home are in compliance- OUTSTANDING •A verification letter by the project's mechanical engineer confirming the cooling system provided for the LTC home is in compliance- OUTSTANDING	
Total Completion Checklist - Ministry Submissions	Ministry target inspection after Sept 12	2025-09-12
Art Fundraising		ongoing
Wood at mill for purpose	ideas have been noted and small WG; including Creative Industries - WG to assemble once individuals are available	ongoing
Outdoor Space	patio for ground level installed; balcony furniture purchased	July
P1: Move		
HCR - Movers	Biweekly meetings in progress; mockup date TBD; Move will commence on Oct 29; Patient move on the 2nd; Action register created and begin purging where ever possible so it is not all left to the end	2025-11-02
Resident Communication	Monthly communications provided	
Furniture delivery	next communication for room placement to began and rooms will be identified by August	ongoing
	Furniture on site and final placement ongoing	2025-08-29
IT		
ID Access Card	To breakdown internal processes for profiles, roles, access; program the system and print the cards for implementation; to begin the printing process in September as staffing is determined priority	
Phone & TV System	finalized and tv packages confirmed; purchased of TVs, online and mounting completed	ongoing
Digital Menus/Boards	S/W - Mealsuite being implemented by CH management and TVs, and mounts purchased; to be placed in September	
Bed Allocation - Indigenous and Speciality		
Bed Application - Licencing	Continue to have discussions with OH and Ministry on next steps	ongoing
Support Services		
Building Ready	kitchens, med rooms, soap, clinical office furniture, pandemic supplies, balcony furniture, medications, linens, food, laundry flow, elevator usage and timing, housekeeping and cleaning	ongoing
Appliances	ordered and placement by mid July - final install September	2025-09-12
Storage Areas and supplies	carts on site; inventory to be place prior to resident move	October
Inventory Management Solution and Process	ordered 3rd party solution and to be implemented by September	September
Emergency Response		
Fire plan	Completed July 14; Medsied placement July; training ongoing	July
P2 Parking	Need to begin discussions and planning for start of P2 parking (winter 2026); options to be discussed with SLT	Winter 2026
Staff Training Plan		
Detailed Breakdown	Training to commence 3rd week of July with online videos and on floor training; simulated on unit training to commence in June to provide expectations of flow and effectiveness	September

Change Order Log - Aug 22 2025															Contract Time (days)
Percon															
RFE	RFE	PC	CD	SI	RFI	CO	Work Description	Reason	Status	Date Issued	Quote Sent	Approval Date	Quoted	Approved	
1	1			1		1	Millwork revisions/clarifications	Coordination	Approved	18-Feb-22	17-Mar-22	28-Mar-22	\$34,553.53	\$34,553.53	
2	2	1				2	Emergency Switchboard revisions	Coordination	Approved	17-Feb-22	17-Mar-22	28-Mar-22	\$4,919.20	\$4,919.20	
3	3					2	Increase Builders Risk Insurance to Include Soft Costs	Lender Requirement	Approved	30-Mar-22	30-Mar-22	05-Apr-22	\$29,846.88	\$29,846.88	
4	4					2	Cost associated to add Wrap Up Insurance Policy	Lender Requirement	Approved	30-Mar-22	30-Mar-22	05-Apr-22	\$282,579.86	\$282,579.86	
5	5R1	2				2	Door revisions	Coordination	Approved	15-Mar-22	07-Apr-22	06-May-22	\$4,677.20	\$4,677.20	
6	6	3				2	Washroom Accessories Revisions	Coordination	Approved	28-Mar-22	22-Apr-22	25-Apr-22	\$863.50	\$863.50	
7	7	9					Removal existing foundations (Unit rate only - see RFE 16)	Cancelled	Cancelled	21-Apr-22	25-Apr-22				
8	8	16				6	Provide new water valve at property line	AHJ	Approved	05-May-22	06-May-22	06-May-22	\$8,607.50	\$8,607.50	
9	9	4				41	North wing door revisions	Coordination	Approved	28-Mar-22	16-Jan-23	19-Jan-23	\$3,756.50	\$3,756.50	
10	10	5				7	Elevator pit lighting revisions	AHJ	Approved	29-Mar-22	09-May-22	16-May-22	(\$1,361.00)	(\$1,361.00)	
11	11	6				8	Transformer modifications	Cost Saving	Approved	07-Apr-22	09-May-22	27-May-22	(\$6,000.00)	(\$6,000.00)	
12	12 R1					9	Millwork edging revisions & Drawer modifications (per email April 25, 2022)	Cost Saving	Approved	N/A	19-May-22	01-Jun-22	(\$11,906.00)	(\$11,906.00)	
13	13						CANCELLED: Drawer modifications (SEE RFE 12R1)	Cancelled	Cancelled	N/A	09-May-22				
14	14	17				12	Temporary Hydrant at North Wing	AHJ	Approved	12-Apr-22	16-May-22	01-Jun-22	\$5,585.25	\$5,585.25	
15	15R2	7R1				36	Phase 1 temporary door revisions and hardware coordination	Coordination	Approved	02-Dec-22	06-Dec-22	10-Jan-22	\$4,539.70	\$4,539.70	
16	16R2	9				15	Removal of existing foundations	Site Condition	Approved	21-Apr-22	20-May-22	27-Jun-22	\$70,326.38	\$70,326.38	
17	17	11				11	Hardware revisions to Door V101	Coordination	Approved	27-Apr-22	19-May-22	01-Jun-22	\$6,046.70	\$6,046.70	
18	18R2	18				14	Revise pipe material storm main tee at Olive St.	Site Condition	Approved	13-May-22	20-May-22	29-Jun-22	\$7,885.44	\$7,885.44	
19	19	12				10	Temporary lighting in courtyard parking	Health & Safety	Approved	27-Apr-22	25-May-22	01-Jun-22	\$15,888.40	\$15,888.40	
20	20R1	8				13	Add card reader control for rear doors on elevators 1024 & 1025	Design Improvement	Approved	25-Apr-22	30-May-22	10-Jun-22	\$1,512.50	\$1,512.50	
21	21R1					16	Temporary Door Hardware supplied by Owner's Security Provider	Schedule Change	Approved	22-Jun-22	08-Jul-22	22-Jul-22	(\$6,650.00)	(\$6,650.00)	
22	22	23					Investigate/repair storm line blockage near property line at Olive St.	Site Condition	Cancelled	23-Jun-22	06-Jul-22				
23	23R2		19R1			17 R	Corrections and revisions to parking lot line in temporary and east parking areas	Owner Requested	Approved	16-Aug-22	15-Sep-22	22-Sep-22	\$3,454.00	\$3,454.00	
24	24R4	22R1				27	Provide temporary power feed to east parking lot lighting	Coordination	Approved	19-Aug-22	24-Oct-22	27-Oct-22	(\$8,416.88)	(\$8,416.88)	
25	25R1	25R1				18	Revision to waterline connections to existing building - Revised	Site Condition	Approved	03-Aug-22	05-Aug-22	11-Aug-22	\$42,426.23	\$42,426.23	
26	26	20				19	Revision to electrical panel E-1-C	Coordination	Approved	02-Jun-22	09-Aug-22	11-Aug-22	\$6,702.30	\$6,702.30	
27	27R1	19R1				23	Revise acoustic ceiling tile materials	Cost Saving	Approved	15-Sep-22	28-Sep-22	05-Oct-22	(\$66,054.48)	(\$66,054.48)	
28	28			23		20	Pile Rock Points	Contractor Requested	Approved	03-Aug-22	12-Aug-22	12-Aug-22	\$98,826.40	\$98,826.40	
29	29R3	28				33	Revision to Phase 1 & 2 sanitary and storm connections at grade beams	Coordination	Approved	03-Aug-22	09-Nov-22	22-Nov-22	\$21,724.63	\$21,724.63	
30	30	26				21	Revision to under-slab plumbing and inverts	Coordination	Approved	26-Jul-22	18-Aug-22	22-Sep-22	\$15,196.50	\$15,196.50	
31	31	10				40	Revision to the fire and combination fire/smoke dampers	AHJ	Approved	26-Apr-22	15-Sep-22	26-Jan-23	\$134,858.85	\$134,858.85	
32	32R1	14					Door frame material revisions along corridor 1165	Design Improvement	Not Accepted	31-Aug-22	31-Aug-22				
33	33					24	Revised wood frame design for Jams	Cost Saving	Approved	09-Sep-22	28-Sep-22	05-Oct-22	(\$12,750.00)	(\$12,750.00)	
34	34R4	21R3				29	Provide new grounding loop for new building service	AHJ	Approved	22-Aug-22	28-Oct-22	08-Nov-22	\$77,892.15	\$77,892.15	
35	35R3	27R2				35	Delete deck mounted soap dispensers	Owner Requested	Approved	21-Nov-22	05-Dec-22	10-Jan-22	\$4,081.00	(\$4,081.00)	
36	36R4	15R				117	Door hardware revisions to door 1147a	Coordination	Pending	12-Oct-22	18-Apr-24	29-Apr-24	\$10,606.20	\$10,606.20	
37	37	13R				31	Janitor room door revisions	Coordination	Approved	19-Sep-22	19-Sep-22	10-Nov-22	\$4,785.00	\$4,785.00	
38	38	29				22	Existing Service Plug Requirement	AHJ	Approved	31-Aug-22	23-Sep-22	10-Oct-22	\$2,414.10	\$2,414.10	
41	41	24R1				32	Provide grilles on type 'O' fin radiation in trench in Auditorium 1005	Coordination	Approved	22-Sep-22	17-Oct-22	15-Nov-22	\$23,009.80	\$23,009.80	
		30					After hours paving of East Parking Lot	Owner Requested	Cancelled	16-Sep-22					
39	39	31					Additional curb at edge of existing parking area	Owner Requested	Cancelled	16-Sep-22	28-Sep-22				
40	40R1	32R1				25	Revision to existing sanitary line	Site Condition	Approved	21-Sep-22	29-Sep-22	06-Oct-22	\$61,577.36	\$61,577.36	TBD
47	47R1	33				43	Structural revisions to Phase 1 framing, Phase 2 framing, pile caps and piles	Coordination	Approved	23-Sep-22	11-Jan-23	22-Jan-23	\$37,038.71	\$37,038.71	4
42	42R1	34				26	Water storage tank layout and structural revisions	Coordination	Approved	26-Sep-22	14-Oct-22	27-Oct-22	\$3,597.83	\$3,597.83	
43	43	35R				61	Revision to North Wing elevator brackets for rail attachments	Coordination	Approved	07-Oct-22	20-Jun-23	27-Jun-23	\$11,964.96	\$11,964.96	
53	53	36R2				44	Revision to brace frame VB105	Coordination	Approved	09-Nov-22	13-Dec-22	26-Jan-23	\$9,497.44	\$9,497.44	
45	45	37				30	Revision to light fixtures P5 and P6	Coordination	Approved	11-Oct-22	31-Oct-22	08-Nov-22	\$2,369.33	\$2,369.33	
48	48	38				37	Structural beam revisions at Block B roof terraces balconies	Coordination	Approved	20-Oct-22	13-Dec-22	10-Jan-23	\$969.52	\$969.52	
49	49R2			36R1		60	Structural clarifications - structural steel and rebar shop drawings	Coordination	Approved	20-Jan-23	10-Mar-23	28-Jun-23	\$2,768.37	\$2,768.37	
46				7R1		28	Provide slab Mounting brackets for smoke shelter	Site Condition	Approved	17-Oct-22	25-Oct-22	01-Nov-22	\$1,050.68	\$1,050.68	
51	51R1	39				38	Add smoke detectors in corridors of RHA areas	Coordination	Approved	08-Nov-22	13-Dec-22	10-Jan-23	\$5,258.00	\$5,258.00	
44R1					22	34	Provide additional steel modifications outlined in SI#22	Coordination	Approved	27-Jul-22	16-Nov-22	22-Nov-22	\$3,300.11	\$3,300.11	
		40					Additional elevator controls	Coordination	Pending	07-Dec-22					
56	56	41				45	Revision to sliding door frame details	Coordination	Approved	21-Dec-22	08-Feb-23	28-Feb-23	\$8,783.50	\$8,783.50	
54	54	42				46	Provide fixed mirrors in Staff washrooms	Coordination	Approved	10-Jan-23	03-Feb-23	28-Feb-23	\$7,507.50	\$7,507.50	
54R1	54R1	42				48	Correct the cost of fixed mirrors from COR#6	Coordination	Approved	10-Jan-23	03-Mar-23	21-Mar-23	(\$2,035.00)	(\$2,035.00)	
52	52			39		39	Provide relay bases on smoke detectors related to door hold opens for SI#39	AHJ	Approved	08-Nov-22	13-Dec-22	10-Jan-23	\$3,014.00	\$3,014.00	
55	55	43					Revise range hood colour	Owner Requested	Cancelled	18-Jan-23					
57	57	44				47	Revision to L#2 & L#2-1 lavatory fixtures	Coordination	Approved	18-Jan-23	17-Jan-23	21-Feb-23	\$5,193.10	\$5,193.10	
54	54R1			41		42	Remedial modifications to pile caps and grade beams - Phase 1	Site Condition	Approved	28-Nov-22	10-Jan-23	20-Jan-23	\$14,145.87	\$14,145.87	4
58	58	45					Revisions to operable window vent type	Coordination	Cancelled	06-Feb-23					
60	60	46				52	Modifications to generator ESB breakers	Coordination	Approved	07-Feb-23	24-Mar-23	03-May-23	\$19,405.10	\$19,405.10	
95	95	47				79	Revise office door locations, electrical from PC47	Owner Requested	Approved	23-Mar-23	08-Sep-23	09-Sep-25	\$10,312.50	\$10,312.50	
72	72R3	47				73	Revise office door locations, typical millwork from PC47	Owner Requested	Approved	15-Aug-23	15-Aug-23	07-May-24	\$11,985.60	\$11,985.60	
59	59	48R				49	Revisions to electrical to accommodate Kitchen Equipment Phase 1	Coordination	Approved	14-Feb-23	17-Mar-23	22-Mar-23	\$501.60	\$501.60	
62	62R2	49				54	Typical Bedroom Mockup	Owner Requested	Approved	09-Mar-23	03-May-23	06-Jun-23	\$75,577.95	\$75,577.95	
		50					Revise rated floor assembly ULC Listed Design No.	Cost Saving	Cancelled	22-Mar-23					
		51				50	Revision to select light fixtures to alternate product	Design Improvement	Approved	22-Mar-23	20-Apr-23	26-Apr-23	\$0.00	\$0.00	
65	65	52				57	Delete select cubical curtains and provide track breaks in patient lift tracks	Coordination	Approved	29-Mar-23	12-May-23	01-Jun-23	(\$5,382.50)	(\$5,382.50)	
75	75R1	53				69	Electrical revisions for elevator connections	Coordination	Approved	30-Mar-23	29-Jun-23	03-Aug-23	\$18,212.70	\$18,212.70	

[illegible]

Board of Management Meeting

August 28, 2025

CLINICAL SERVICES – Mel Cross, RN, Acting Director of Care

This July reporting period has been marked by an ongoing commitment to resident safety, process improvement and staff stabilization. Clinical operations remain steady. Our collective efforts remain centered on delivering holistic, resident-focused care that supports quality of life and clinical excellence.

Critical Incidents

Since our last report, we have had 8 critical incidents during the month of July.

- ❖ **Outbreak:** 1 incident
- ❖ **Alleged Resident-Resident Abuse:** 2 incidents
- ❖ **Alleged Staff-to-Resident Abuse:** 1 incident
- ❖ **Fall with Injury:** 1 incident
- ❖ **Written Complaint Regarding Resident:** 1 incident
- ❖ **Alleged Visitor-to-Resident Abuse:** 1 incident
- ❖ **Environmental Hazard:** 1 incident

Details & Follow-up:

- ❖ **Outbreak:**
 - Respiratory outbreak on the 3rd floor. Total number of affected residents was 9 (70 resident unit). Initiated July 16th, ended Aug 8th.
- ❖ **Alleged Resident-Resident Abuse:**
 - In each of these instances there was no physical harm to the residents involved. Each resident was assessed; care plans were updated to help mitigate future risk.
- ❖ **Alleged Staff-to-Resident Abuse:**
 - It was perceived a new probationary staff member used excessive force with a resident. This staff member was permanently removed from the workplace after investigation.
- ❖ **Fall with Injury:**
 - Resident received appropriate assessment and care. Subsequently transferred to hospital for additional assessment and treatment. Care plan updated.
- ❖ **Written Complaint:**
 - Amicable resolution achieved after investigation and follow-up between family and the team.
- ❖ **Alleged Visitor-to-Resident Abuse:**
 - It was alleged a family member's conduct towards a resident was perceived to be abusive and was therefore reported. Care plan was updated. Supervised visits were initiated.

❖ **Environmental Hazard:**

- Loss of potable water during construction in our new building. This was planned and prepared for, as such there was no harm to residents. Total duration 7.5 hrs.

Other Clinical Updates

❖ **Staffing & Leadership Updates**

We are pleased to welcome our new IPAC Manager, who brings a wealth of knowledge and a fresh perspective to our infection prevention and control practices. In the coming weeks, we will be interviewing for an IPAC Assistant/Clinical Educator. Filling these key positions will further strengthen our clinical department by enhancing our IPAC processes, ensuring continued compliance with ministry requirement, and providing front-line support to improve knowledge, skills and abilities across the team.

We are continuing to work closely with the CUPE union to finalize our line selection process in preparation to move into our new building.

The RN's and the Clinical Leadership team have completed our leadership training with Jayne Harvey. Our Clinical Leadership team has continued to work closely with our RN Supervisors as we work to bolster leadership skills within the Home.

❖ **Clinical Practice**

We continue to work closely with our Medical Director and have been able to update some processes and streamline care provision for our residents. Our registered staff will have the opportunity to engage in an educational session with our Medical Director later next month with the aim being End-of-Life Care.

Looking Ahead

- ❖ We continue to work closely with our staff in leadership positions helping to refine their leadership skills.
- ❖ Striving to refine our education process with the goal to reach more staff more efficiently and provide high quality learning opportunities.
- ❖ Ongoing recruitment for outstanding positions.
- ❖ Continued focus on building our team's resilience and capacity as we strive to realign our staffing with the needs of our residents.
- ❖ We have partnered in kind with a research group out of the Toronto Metropolitan University. This research project's aim is to Build Psychological Safety in Long Term Care: Strengthening Equity & Trauma-Informed Organizational Capacity to Support Workforce Mental Health & Well-being.

STAFFING/STUDENTS – Tiffany Chapman, HR Coordinator

Students

- ❖ CTS & Canadore PSW Students placement/preceptorship complete – hired 3
- ❖ Living Classroom on last week of placement

July 2025

- ❖ Hired: 6 total (2 PSWs, 1 CSS PSW, 1 Housekeeper, 1 FSW, 1 IPAC Manager)
- ❖ Terminated/Resigned/Retired: 15 Total (6 PSWs, 1 CSS PSW, 4 FSWs, 2 RPN, 1 Admin, 1 Nurse Practitioner)

Vacancies as of August 21, 2025

- ❖ PSW Vacancies: 5 temporary part-time & 4 permanent part-time
- ❖ RPN Vacancies: 1 permanent part-time, 3 temporary full-time, and 1 perm FT
- ❖ RN Vacancies: N/A
- ❖ Dietary Vacancies: 3 permanent part-time & 8 temporary part-time
- ❖ Housekeeping Vacancies: 2 permanent part-time & 5 temporary part-time
- ❖ Activities Vacancies: 2 permanent part-time & 1 permanent part-time DP PSW
- ❖ CSS Vacancies: 3 permanent part-time PSWs & 1 temp part-time PSW

New Build

- ❖ Lines created and amended as per conversation with Union
- ❖ Lines to be posted 2nd week of September for selection process

HOUSEKEEPING & NUTRITION & FOOD SERVICES – Trina Milne, Manager

- ❖ Housekeeping department- staff to fill out complete clean sheets. This is a quality improvement tool to help keep track of the rooms that are complete cleaned and also assists as an audit tool to help educate staff of items that need to be cleaned.
- ❖ Currently reviewing Meal Suite menu to make any necessary changes. The systems menu is different than what we are currently used to. Each diet, texture and recipes need to be reviewed before implementing.
- ❖ New laundry chemicals that were installed July 8, 2025 have made an improvement of cleanliness of the clothing and linens. Currently monitoring how much of the chemical we are going through so we stay within the budget.

SPIRITUAL CARE/VOLUNTEER/ACTIVITY LEAD – Tracy Davis, Spiritual and Wellness Coordinator

- ❖ Over the past month, I have continued to support residents, families, and staff through spiritual care—offering one-on-one visits, facilitating group reflection or prayer as appropriate, and being present during times of transition or grief.
- ❖ As the Volunteer Coordinator, I have maintained regular communication with our volunteers, coordinated their schedules, and supported recruitment efforts to fill key roles. During recent outbreak periods, volunteers have not been on-site in accordance with infection control protocols, but I've remained in contact to keep them engaged and informed for a smooth return once restrictions are lifted.

Compassionate care for life's journey.

- ❖ In the absence of the Activity Lead, I have stepped in to ensure continuity of daily programming and events, helping maintain meaningful engagement and quality of life for residents.
- ❖ I continue to attend care conferences to contribute to residents' holistic care planning and assist with RAI assessments, offering input from both a spiritual care and activity engagement perspective.
- ❖ Additionally, I provide palliation education to all new hires as part of general staff orientation. This includes an overview of our palliative care approach, practical end-of-life support strategies, and the role of emotional and spiritual care for residents and families.
- ❖ This past month, we also held a special memorial service to honour and remember the **44 residents who have died here since January 2025**. It was a meaningful and heartfelt gathering. The **Family Council** attended and played a vital role in supporting the event, offering their presence and assistance to help ensure it was a thoughtful and respectful tribute to those we've lost.

CLINICAL QUALITY ASSURANCE – Kathryn MacDonald, RN, Manager of Clinical Quality Assurance

Fall Prevention Update

- ❖ Training and Staff Education
 - Fall prevention training sessions continue to be held.
 - Summer holidays and staff coverage challenges required flexibility, but ongoing education and coaching have continued.
- ❖ Fall Statistics July
 - Total falls in July: 80, an increase from the previous month. Procedure enhancements continue to be applied with the goal of reducing falls.
 - Two residents accounted for eight or more falls each; individualized strategies are in place to address their specific needs.
- ❖ Fall Prevention Initiatives
 - Fall Wall implemented: visual display of fall statistics for staff awareness and engagement.
 - Planning to implement 4P rounding strategy: staff will proactively assess Pain, Position, Placement, and Personal needs during interactions with residents.
 - Considering a Fall Prevention Day in the fall to promote awareness, and staff engagement.
 - I remain availability on site for support during falls to ensure best practices are followed, care plans are adhered to, and all potential strategies for prevention are reviewed.
- ❖ Emergency Room visits
 - Hospital transfers: Only 3 in July, a significant improvement compared with 5 last month and 9 in July last year, demonstrating enhanced resident care and monitoring.

- ❖ Quality Committee
 - Call for committee members has been launched with the goal of realigning the committee to better support resident outcomes.
- ❖ Redevelopment Impact
 - Optimism remains high that ongoing redevelopment will further support fall prevention efforts by improving unit design and resident safety.

Thank you for your ongoing support of our care programs and quality initiatives.

RESIDENT FAMILY NAVIGATOR – Alysia Loyer

- ❖ **Admissions:** Nine (9) new permanent admissions & two (2) short stay respite.
- ❖ Over a dozen tours provided
- ❖ Education about Cassellholme
- ❖ Accepting many new seniors onto our waitlist

Looking forward to what the fall will bring!

INFECTION CONTROL – Hannah Bryant, IPAC Manager

New Information:

Ellen Whittaker retired in July and Hannah Bryant replaced her as IPAC. IPAC assistant and clinical educator job positing went up.

Audits:

Hand hygiene observations for the 4 Moments for HH are ongoing as usual.

Outbreaks:

One respiratory outbreak. July 16th to August 8th. 25-day duration. Human Metapneumovirus detected.

Immunization

The collection of staff Measles immunization is ongoing and continues to go well.

IPAC Construction Audits

Audits that have been completed recently were in the ceilings above the shower and tub rooms. It had to be inspected twice due to the first time not meeting IPAC standard. Audits strived to be completed on the same day that Percon advises that the area has been cleaned, to prevent delays.

COMMUNITY SUPPORT SERVICES – Cheryl Hamilton, CSS Manager

- ❖ CSS has been on a steady pace over the past few months.
- ❖ We have had an increase of 5 PSW's over the past year which has allowed us to bring our Assisted Living numbers up to 42-44 clients.

Compassionate care for life's journey.

- ❖ We have a PSW whom we just learned is leaving CSS, so we are in the process of interviewing candidates and have received a limited number of resumes so are hoping for a good candidate.
- ❖ We lost 2 other PSW's recently due to resignations (1 retired early and 1 moved south) and have had 2 on sick leave along with summer vacations, so staffing has been an unreal challenge with many working double shifts and lots of OT to replace these staff.
- ❖ Things have settled over the past week or so. We have had an ongoing challenge of PSW interest in the community and finding suitable candidates, even with students.
- ❖ We have had challenges with a number of Assisted Living clients being hospitalized all at the same time over the summer months, which means a drop in client hours and we cannot replace clients until we know they cannot come home.
- ❖ We are fully staffed in our Home Help Homemaking program and it continues to see a very lengthy waitlist for services.
- ❖ We are looking at ways to use OH funding in different ways to perhaps increase our capacity to serve more Respite clients but unsure if this will be feasible with OH.
- ❖ We continue to receive many referrals for all programs. Our Home Help Homemaking program has the longest waitlist of well over 700 clients waiting for services.
- ❖ The Cassellhome Van has been seeing some increased repair bills but is running efficiently and is a very busy service.
- ❖ MOW in Mattawa is running well, as is our Lawn Maintenance program with a private contractor.
- ❖ Will soon be securing a contractor for the upcoming snow removal season.
- ❖ No major health and safety issues at this time.
- ❖ All in all, CSS is operating smoothly and with no significant concerns at this time.

150	150	112				123	Radiant heater piping enclosures	Coordination	Approved	14-Mar-24	22-Apr-24	22-May-24	\$9,624.86	\$9,624.86
151	151	113				119	Revisions to Resident Washrooms to Accommodate Plumbing Drain	Coordination	Approved	22-Apr-24	22-Apr-24	29-Apr-24	\$5,564.06	\$5,564.06
152	152R1	114				126	Revisions to water room door hardware	Coordination	Approved	20-Mar-24	07-May-24	23-May-24	\$8,929.80	\$8,929.80
156	156	116R				121	Revision to handrails and base bumpers	Coordination	Approved	02-May-24	01-May-24	07-May-24	\$14,213.38	\$14,213.38
153	153					129	Revision to cabinet locks	Owner Requested	Approved	24-Apr-24	24-Apr-24	24-May-24	\$1,540.57	\$1,540.57
154	154				193	Delete Sprinkler Control Valve	Cost Saving	Approved	01-May-24	24-Apr-24	07-May-24	(\$500.00)	(\$500.00)	
158	158	117				124	Add temporary heat trace system to pipes at underside of server 2078 & 2086	Coordination	Approved	08-Apr-24	08-May-24	15-May-24	\$21,541.30	\$21,541.30
157	157	118				128	Phase 1 - Roof level sun control outrigger support	Coordination	Approved	11-Apr-24	06-May-24	24-May-24	\$29,342.14	\$29,342.14
160	160	119R				132	Kill switch for Ground Floor Server 1067	Coordination	Approved	13-May-24	30-May-24	06-Jun-24	\$2,971.10	\$2,971.10
159	159					125	Revise millwork pulls	Cost Saving	Approved	10-May-24	10-May-24	23-May-24	(\$4,132.80)	(\$4,132.80)
163	163	120				133	Additional exit signs at double egress doors	Coordination	Approved	29-May-24	11-Jun-24	23-Jul-24	\$22,341.00	\$22,341.00
162	162	121R				134	Add end enclosures to sneeze guards	AHJ	Approved	03-Jun-24	12-Jun-24	23-Jul-24	\$10,373.00	\$10,373.00
		122					Brick support at level 2 balcony/roof	Coordination	Pending					
						130	Delay Claim Settlement	Delay Claim	Approved	04-Jun-24	04-Jun-24	06-Jun-24	\$317,200.00	\$317,200.00
148	149					131	Additional cubicle curtains Phase 2	Coordination	Approved	17-Apr-24	17-Apr-24	29-May-24	\$10,670.00	\$10,670.00
		123					Replace damaged trees by winter salt at highway	Site Condition	Cancelled	08-Jul-24	19-Jul-24		\$34,672.55	
168	168R	124				138	Circuiting and clarifications for pumps P6, P7, P20 & P21	Coordination	Approved	18-Jul-24	09-Aug-24	29-Aug-24	\$1,821.00	\$1,821.60
167	167					136	Revision to hardware on doors 1018a, 1030b, 1165	Coordination	Approved	22-Jul-24	22-Jul-24	29-Jul-24	\$1,056.00	\$1,056.00
169	169R	125				137	Revision to soffit detail at 1064 & 1075	Coordination	Approved	22-Jul-24	07-Aug-24	14-Aug-24	\$5,908.76	\$5,908.76
		126					Add hot water recirculation line to washers	Design Improvement	Cancelled	22-Jul-24	11-Sep-24			\$0.00
		127				140	Generator shore power circuit	Coordination	Approved	07-Aug-24	03-Sep-24	19-Sep-24	\$6,043.40	\$6,043.40
		128				141	Revision to 5th floor Dining Windows & exhaust duct	Coordination	Approved	13-Aug-24	09-Sep-24	19-Sep-24	\$20,700.61	\$20,700.61
		129				142	Rework roof drain above 5th floor balcony	Coordination	Approved	19-Aug-24	11-Sep-24	19-Sep-24	\$4,275.35	\$4,275.35
175	175R	130R				143	Revised - Insulation tie-in at temporary wall to curtainwall	Coordination	Approved	19-Sep-24	24-Sep-24	03-Oct-24	\$5,417.50	\$5,417.50
171	171		135			139	Credit for revisions to PRV valves from SI#135	Cost Saving	Approved	18-Jul-24	15-Aug-24	29-Aug-24	(\$4,964.00)	(\$4,964.00)
		131					Revised - Gas detection in generator room #6011	Regulatory Change	Pending	06-Nov-24				
		132				144	Water room drywall revision	Coordination	Approved	19-Sep-24	29-Sep-24	04-Oct-24	\$1,045.44	\$1,045.44
			137				Clarification to handrail corners	Coordination	Approved	24-Jul-24				
			138				Compositly Slab Crack remediation	Coordination	Approved	14-Sep-24				
			142				Ductwork revisions at Chapel 1027	Coordination	Approved	12-Sep-24				
			141				Revised - Location of Electrical Panel in Janitor Rooms	Coordination	Approved	01-Oct-24				
			143				Revision to bulkheads at corridor 1032	Coordination	Approved	17-Sep-24				
		133				146	Revision to balcony ceiling panels at tapered beams	Owner Requested	Approved	21-Oct-24	22-Oct-24	29-Oct-24	\$0.00	\$0.00
			144R(2)				Revised (2) - Temporary Link connection details	coordination	Approved	16-Oct-24				
			145				Clarification to boiler breaker feeds and temp link heaters	coordination	Approved	08-Oct-24				
			146				Revise rating at column 12.1-F	coordination	Approved	10-Oct-24				
	177		141R	145			Reframing and hardware revision relative to SI#141R	coordination	Approved	08-Oct-24	15-Oct-24	21-Oct-24	\$1,364.66	\$1,364.66
			147				Clarification to typical windows drainage	coordination	Approved	22-Oct-24				
181	181	134				147	Add Handrails to link	Architect ommission	Approved	20-Nov-24	20-Nov-24	20-Nov-24	\$5,268.77	\$5,268.77
			148				Clarification to shaft bottom closure location	coordination	Approved	30-Oct-24				
			149				Clarification to penthouse glycol tank wiring	coordination	Approved	06-Nov-24				
			150				Revision to fireplace hearth stone in 5115	coordination	Approved	19-Nov-24				
			151				Cancelled: Miscellaneous Structural Clarifications	coordination	Approved	02-Apr-25				
180R			144R2	148			Temporary Link Connection details	coordination	Approved	15-Nov-24	02-Dec-24	10-Dec-24	\$10,226.30	\$10,226.30
			152				Revisions breakers and raceway at IT Room 6003	coordination	Approved	20-Nov-24				
				149			Gas detection controller in generator room 6011	coordination	Approved	02-Dec-24	02-Dec-24	10-Dec-24	\$3,942.40	\$3,942.40
			153				Austco Nurse Call alert info	coordination	Approved	09-Dec-24				
			154				Revised FHC location main floor phase 1	coordination	Approved	11-Dec-24				
		135				152	Modify alternating tread ladder construction in penthouse	coordination	Approved	12-Dec-24	30-Jan-25	07-Feb-25	\$5,830.00	\$5,830.00
			155				Revision to dryer surround opening dimensions	coordination	Approved	06-Jan-25				
				150			Add Handrails to link (2nd part)	coordination	Approved	17-Dec-25	15-Dec-25	20-Dec-25	\$4,548.50	\$4,548.50
		136				151	Temporary cladding at lounge bump-out to existing construction	coordination	Approved	06-Jan-25	30-Jan-25	13-Jan-25	\$12,562.00	\$12,562.00
			156				Revisions 2 Clarification to gypsum ceilings in stairwells	coordination	Approved	11-Mar-25				
			157				Clarification to balcony soffit heights	coordination	Approved	14-Jan-25				
			137			154	Provide cricketed backslope insulation between ERW#1 and MUA#2	Percon	Approved	15-Jan-25	30-Jan-25	07-Feb-25	\$1,650.00	\$1,650.00
			138			155	Provide keypad locksets on Resident laundry room doors	Owner Requested	Approved	16-Jan-25	30-Jan-25	07-Feb-25	\$4,455.00	\$4,455.00
			139				Cancelled - Provide range hood in gathering space kitchen 5116a	Owner Requested	Approved	11-Mar-25				
			140			153	Millwork revisions for site coordination issues	coordination	Approved	22-Jan-25	30-Jan-25	07-Feb-25	\$1,670.35	\$1,670.35
		191		158		159	Furr-out around FA panel in Med room 1070	coordination	Approved	30-Jan-25	11-Mar-25	25-Mar-25	\$1,247.07	\$1,247.07
			159				Revision to ceilings bulkheads in corridor 5082 and 5099	coordination	Approved	03-Mar-25				
			160				Revised - Ceiling height in corridor 5081	coordination	Approved	30-Jan-25				
			141			157	Modify stainless steel count 2078	coordination	Approved	10-Feb-25	05-Mar-25	13-Mar-25	\$0.00	\$0.00
			161				Revision to fireplace hearth stone in 5115	coordination	Approved	12-Feb-25				
		192	142			160	Revised counter support at M60 under counter fridge	Owner Requested	Approved	12-Feb-25	11-Mar-25	25-Mar-25	\$2,694.91	\$2,694.91
		193R1	143			165	Temporary Cladding of columns exposed to exterior in P1	coordination	Approved	12-Feb-25	08-Apr-25	15-Apr-25	\$10,961.13	\$10,963.13
				162			Revision to shower floor drains for sheet flooring	coordination	Approved	12-Feb-25				
		194R1	144			158	Modify rated wall at Room 5115 to suit piping	coordination	Approved	25-Mar-25	25-Mar-25	25-Mar-25	\$4,923.41	\$4,923.41
				163			Revisions to door frame protection	coordination	Approved	01-Feb-29				
				164			Revised 2: Relocate Shower room storage cabinets	coordination	Approved	24-Mar-25				
			145				Cancelled:Add LCD Austco annunciator displays for nurse call in P1	coordination	Approved	15-Apr-25				
				165			Clarifications on IT room 6003 panel terminations and rack equipment locations	coordination	Approved	25-Feb-25				
		196	146			162	Horizontal cable management and access control data drop	coordination	Approved	24-Feb-25	01-Apr-25	01-Apr-25	\$4,105.20	\$4,105.20
				166			Drywall bulkhead control joint locations	coordination	Approved	03-Mar-25				

			147			167			Clarification to expansion joint details Cancelled: Add closure panel to back pans on 3rd floor curtainwall	coordination	Approved	04-Mar-25							
										coordination	Approved	07-Apr-25							
										Owner request/coordination	Approved	10-Mar-25	09-Apr-25	15-Apr-25	\$20,851.60	\$20,851.60			
202R1	148					166			Door hardware revisions	coordination	Approved	11-Mar-25							
									Revised Kitchen hood in gathering Space kitchen	coordination	Approved	11-Mar-25							
									Install heat pump in shower room 5105	coordination	Approved	11-Mar-25							
195R1	149	164R2				161			Revised: Filter panels and relocated upper cabinets of SI#164 Revised 2	coordination	Approved	24-Mar-25	18-Mar-25	04-Apr-25	\$804.65	\$804.65			
197	150R					163			Wall closure at soffit construction in Janitor Room 1065	coordination	Approved	20-Mar-25	02-Apr-25	02-Apr-25	\$3,241.99	\$3,241.99			
									Revision to cubical curtains in tub rooms	coordination	Approved	17-Mar-25							
									Closure at hopper fixture SS#2 base to wall	coordination	Approved	20-Mar-25							
									Revise fireplace hearth material	coordination	Approved	24-Mar-25							
	151								Revised Sentronic closers to 24V	coordination	Approved	24-Mar-25	07-Apr-25	07-Apr-25	\$6,264.50	\$6,264.50			
199	152					164			Revision to ceiling in Lobby 500Z	coordination	Approved	25-Mar-25	09-Apr-25	15-Apr-25	\$0.00	\$0.00			
	153					167			Installation of TV mounts in residents rooms	as per contract	Approved	15-Apr-25							
									Clarification on location of fireplace switches	coordination	Approved	02-Apr-25				\$55,094.46	\$55,096.46		
									Revision to BF operator buttons	coordination	Approved	02-Apr-25	02-Apr-25	05-May-25	\$856.90	\$856.90			
									Cabinet lock revisions for keying	owner request	Approved	17-Apr-25	17-Apr-25	27-Apr-25	\$8,505.09	\$8,505.09			
									Austco nomenclature and IT info clarification	coordination	Approved	28-Apr-25							
	154					168			Revision to storm line serving existing building at Apple Wing	Design Improvement	Approved	01-May-25							
									Ceiling height revisions in corridors 1030 1032	coordination	Approved	06-May-25							
									Comms cabinet in block c level 5	Design Improvement	Approved	14-May-25							
									Clarifications for interferences at clean-out access doors	coordination	Approved	14-May-25							
									Clarification for quantity of lockers in staff lockers	coordination	Approved	14-May-25							
									Revise colour on P2 exterior louvre	Coordination	Approved	22-May-25							
										Authority Having Jurisdiction	Approved	23-May-25	23-May-25	04-Jun-25	\$9,400.60	\$9,400.60			
	157					171			Revised Temporary fire department connection extension	Authority Having Jurisdiction	Approved	29-May-25	29-May-25	23-Jun-25	\$1,578.50	\$1,578.50			
									Add Smoke detector in control room 1020	coordination	Approved	29-May-25							
209	158					172			Delete light fixtures over M17 in rooms 1064 and 1075	coordination	Approved	29-May-25	29-May-25	02-Jun-25	\$1,650.00	\$1,650.00			
									Extend thresholds at balcony doors	coordination	Approved	29-May-25							
207						170			Relocate P3 fire hydrant to P1	Coordination	Approved	04-Jun-25	04-Jun-25	23-Jun-25	\$20,973.70	\$20,973.70			
211	159	4				173			P1 temporary exit signage	Coordination	Approved	11-Jun-25	17-Jun-25	18-Jun-25					
	160	1							Flow switch, supervised valve and ATS wiring revision	Coordination	Approved	11-Jun-25	17-Jun-25	18-Jun-25					
	161	2							Stairwell signage revision	Coordination	Approved	12-Jun-25	30-Jun-25	08-Jul-25	\$2,005.58	\$2,005.58			

Powassan & District Union Public Library

Minutes for Monday, September 15, 2025 – 6:15 p.m.

Board Meeting @ Library

In-person: Debbie Piper, Bernadette Kerr, Steve Kirkey, Jennie Leblond, Valerie Morgan, Pat Stephens, Marie Rosset

Via Zoom: Randy Hall at 6:45pm

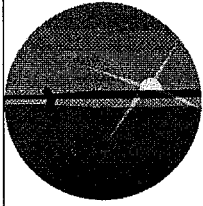
Absent with regrets: Tina Martin, Laurie Forth

Recording of meeting

Item	Action	Responsibility
1. Call to order	6:15 pm	
2. Respect and Acknowledgement Declaration	Declaration read by CEO We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Métis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honour these teachings and recognize their value going forward.	
3. General Consent Motion: Presents the general Consent Motion for September 2025, which includes: a) Approval of September 15, 2025 Agenda with amendments b) Approval of Minutes from the July 7, 2025 meeting c) Approval of the June, July, and August 2025 Financial Statements d) Library Report for June and July 2025	<u>Motion: 2025-30</u> That the General Consent Motion for September 2025 be adopted as amended Moved by: Bernadette Kerr Seconded by: Jenny Leblond Carried.	
4. Disclosure of pecuniary interest	None	
5. Business		
a) Reminder – Session related to Board governance	Date: November 20, 2015 – 6-8pm CEO will send links to Board members about one week before Nov 20th.	CEO

b) New Recycling Provincial Legislation for IC&I Location	- New provincial legislation on the pick-up of recyclable material for libraries starting in January 2026. CEO contacted Municipal CAO and was informed pick-up would remain the same.	
c) Music Festival Outcome	- Library hosted a Music Festival on August 22, 2025 from 5 to 10pm, in their backyard. - Profits amounted to \$1,991 - Total attendance, including musicians, volunteers, attendees, and employees, was over 140 - Municipality supplied the wooden stage and the BBQ free of charge - Next year library will apply for a grant through the Ontario Art Council to cover some of the costs and compensation for musicians	
d) Grants update	- Canada Summer Job Program: Completed final report, and waiting for final payment - Lifejackets Program About 5 children's lifejackets and 2 adults' were circulated. Good for first year. - OTF Resilience Grant and OTF Capital Grant are completed. Both grants need their Acknowledgement Event to be scheduled. Working on date to accommodate MPP Vic Fedeli - Completed and submitted the 2025 PLOG	CEO and OTF
e) Enter Closed Meeting	Motion: 2025-31 That the PDUPL move into a session that is closed to the public in accordance to the Public Act, Section 16.1(b) personal matters about an identifiable individual at 6:30pm. Moved by: Jenny Leblond Seconded by: Bernadette Kerr	

f) End closed meeting	Motion: 2025-32 That the PDUPL move out of a session that is closed to the public at 7:07pm Moved by: Valerie Morgan Seconded by: Stephen Kirkey	
g) Partnership with Municipality	Quite a few successful partnerships occurred this summer, namely: - The gap Kids and Mayor Peter McIsaac participated at our opening TD Summer Program event. Mayor was on Hot dog duty and the kids enjoyed the show and the hotdogs. - TD Summer Kids used the municipal pool every Friday from 2:30 to 3:30pm - Municipality supplied the stage and BBQ for the music festival - There was an end of program dance at the library for the GAP and TD kids – : schedule renewal meeting huge success!	
h) Library Agreement Renewal Meeting	- Schedule renewal meeting with all three Mayors and council representatives sitting on the Library Board. - Library space available if required, also any information or documents will be made available upon request. - Goal is to have agreement completed by the end of November 2025	Randy Hall, Steven Kirkey, Bernadette Kerr CEO
i) Fundraising Opportunities	- Jared Dupuis offered to run a Golf Tournament to raise funds for the library. - All members agreed that Music Festival worth continuing yearly.	
j) Upcoming Activities	- CEO shared new library bookmarks listing weekly, monthly and yearly activities with Board members. - Steve Kirkey requested some copies for Nipissing. - September 30th at 1pm, recognition event for Marty Schreiter. Board members encouraged to attend.	CEO



The Wasi Newsletter

For a Healthy Watershed

Email: wasilakeassociation@gmail.com

Issue # 5 OCT 2025

Contents

EXECUTIVE CORNER

Annual General Meeting

Phragmites Update

FOCA NEWSLETTER

WATER QUALITY

Lake Partner Program Results

Blue-Green Algae

EDUCATION

Outhouses

EXECUTIVE CORNER

Annual General Meeting

We hope everyone enjoyed our wonderful summer on beautiful Wasi Lake.

Our Annual General Meeting was held on June 28, 2025. Our new interim treasurer, by acclamation, is Sandy Biffis-Kri. Thank you, Sandy, for accepting the position.

Our Guest speaker this year was the Lake Bernard Phragmites Working Group, from Sundridge, Ontario. Their Chair, Marilee Koenderink, along with Sophie Scott and Mason Dench, their Invasive Species Summer Technicians from the Invading Species Awareness Program of the Ontario Federation of Anglers and Hunters (OFAH), presented a wonderful educational presentation.

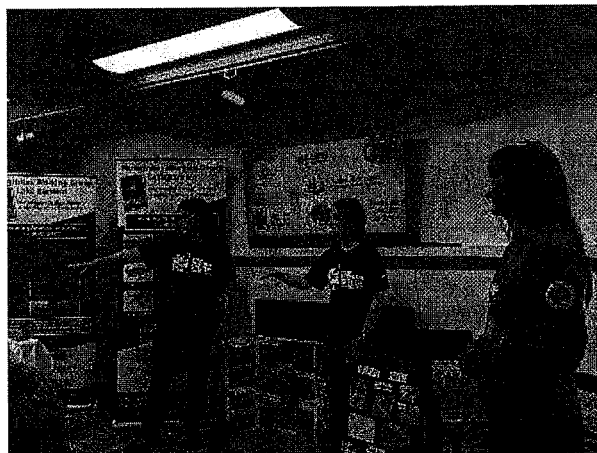


Photo Credit: Susan Boyland

For further reading, highlights of their presentation were provided by Marilee, at the link below:

https://drive.google.com/file/d/189vfPL8DV4VTzX83mzl9fa0TrQqHbt_8/view?usp=drive_web

UPDATE from Wasi Lake/Chisholm Phrag Fighters:

Wasi Lake/Chisholm Phrag Fighters were fortunate to be successful in our grant application to the Invasive Species Action Fund. This has allowed us to take an active role in controlling the spread of this harmful plant. The public will soon see us working at cutting the large stands on Chiswick Line as well as on Memorial Park and Beach Road. We have recently been successful in taking out a particularly troubling stand of Phragmites near the Wasi River on Memorial Park Drive. The stand was found to be infiltrating onto private property. This presented an important opportunity to work with the landowners to identify and discuss best practices for removal. That area is now Phrag free for the rest of the season.

If anyone is concerned about Phragmites on your property, please feel free to reach out for help in eradicating these harmful plants.

Throughout late fall and winter, the Phrag fighters will be available to any group to help educate on how we can all work together to defeat this harmful plant in our beautiful Township. As always, we are seeking more volunteers for various roles, from working in the ditches to Education and Tech Support. For more information, please contact Denny Sharp at 705-561-9990.

FEDERATION OF ONTARIO COTTAGE ASSOCIATIONS (FOCA)

A reminder that your membership with the Wasi Lake Association includes membership with FOCA.

Please see the link below for FOCA'S August newsletter. Some dates for educational webinars have passed but with fall upon us, many items are worth reading, such as woodstoves, fire bans, invasive species and invasive phragmites.

<https://myemail.constantcontact.com/Reminder--Last-call-for-FOCA-Fall-Seminar-registration---Dark-Sky-resources---FOCA-on-the-road--and-more.html?soid=1103081187936&aid=LGXoL0LYzU8>

WATER QUALITY

Water Quality Testing

We participated in the **Lake Partner Program** again this summer. Water samples were collected from May to October. These samples test for phosphorus, calcium, chlorine and clarity with the Secchi Disc. Results will be available in early 2026. We wish to thank Sandy and Steve Kri, along with Denny Sharp, who volunteered their time to gather this data. We will soon have year three completed with this program. The results from this program are included in the North Bay Mattawa Conservation Authorities report cards on water quality issued every five years, the last one being 2023. If you wish to review the last watershed report card, please click on the link below:

<https://nbmca.ca/watershed-management/watershed-report-card/>

LAKE PARTNER PROGRAM

Results for 2023/2024

Data Request Query						
LAKE NAME	STN	Site ID	Date	TP1	TP2	
WISTIWASING LAKE(WASI)	5936	7	21-Jun-23	27.60	28.20	
WISTIWASING LAKE(WASI)	5936	7	27-Jul-23	36.20	33.40	
WISTIWASING LAKE(WASI)	5936	7	15-Aug-23	47.20	43.60	
WISTIWASING LAKE(WASI)	5936	7	21-Sep-23	37.50	41.60	
WISTIWASING LAKE(WASI)	5936	7	15-Jun-24	26.30	27.10	
WISTIWASING LAKE(WASI)	5936	7	01-Jul-24	31.70	33.30	
WISTIWASING LAKE(WASI)	5936	7	28-Jul-24	34.70	32.70	
WISTIWASING LAKE(WASI)	5936	7	01-Oct-24	36.10	35.20	
WISTIWASING LAKE(WASI)	5936	7	02-Nov-24	27.10	27.70	

TP1 and TP2 are total phosphorus 1 and 2.

TP stands for total phosphorus. To avoid nuisance concentrations of algae in lakes, average total phosphorus concentrations for the ice-free period should not exceed 20 µg/L.

Ca/calcium, and Cl/chlorine are also tested, both are within safe limits on Wasi Lake.

2025 Collection results will be in Spring Newsletter.

Blue-Green Algae

Another positive blue-green algae bloom was confirmed on Wasi Lake on July 29, 2025. The Ministry of the Environment, Conservation and Parks remain the governing agency that tests blue-green algae on lakes. Once a test comes back positive, they will not return for further suspected blooms for the remainder of that season. They do not release to the public the specific location of the lake for the positive bloom. They do notify both Public Health and the Township.

EDUCATION

Outhouses

Before building or moving an outhouse please call:

1. North Bay Mattawa Conservation Authority (NBMCA), Kris Rivard, Chief Building Official
Manager OSS
705-474-5420 (info below) for setbacks from wells.
2. Township of Chisholm for setbacks from water, neighbors, road and any other pertinent information.
Undersized buildings, less than 161 sq. ft. that do not require a building permit, are still required to comply with the setbacks in the Township's Zoning By-law. 705-724-3526

The following info comes from Kris Rivard at North Bay Mattawa Conservation Authority:

The Ontario Building Code does not require permits for outhouses, and therefore, inspections are not required. If an outhouse is being moved, the best practice would be to decommission the old pit by filling it in with granular materials.

There are required setbacks for an outhouse to wells. For a dug well, the setback is 30m (100ft) and for a drilled well, the setback is 15m (50ft). Please confirm these setbacks with Kris before you build.

The following information sheet for Class 1 Sewage Systems was provided by Kris Rivard at North Bay Mattawa Conservation Authority, if you need further clarity, please direct inquiries to Kris:

INFORMATION SHEET

CLASS 1 SEWAGE SYSTEMS

Class 1 sewage systems can only be used for the disposal of human body waste. These systems must not receive any greywater, or any other wastewater derived from plumbing fixtures such as kitchen sinks, bathtubs, washing machines, or laundry tubs. A Class 2 sewage system is often used in conjunction with a Class 1 system.

Class 1 sewage systems do not require a building permit. Typically, this system is used in remote areas, such as seasonal cottages, parks, or for temporary purposes, such as construction sites.

Division B, Article 8.3.2.1. of the OBC outlines Construction Requirements

- (1) A privy as described in Subsections 8.3.3. to 8.3.5. shall be enclosed with a superstructure that,
- (a) is constructed of strong durable weatherproof materials,
 - (b) has a solid floor supported by a sill constructed of treated timber, masonry or other material of at least equal strength and durability,
 - (c) is easily sanitized,
 - (d) unless it is equipped solely as a urinal, is equipped with one or more seats each having a cover and being supported by an enclosed bench or riser that is lined with an impervious material on all interior vertical surfaces,
 - (e) is equipped with a self-closing door,
 - (f) has one or more openings for purposes of ventilation, all of which are screened,
 - (g) has a ventilation duct that is screened at the top end and that extends from the underside of the bench or riser to a point above the roof of the superstructure, and
 - (h) shall not have any openings for the reception of human body waste, other than urinals and those in constructed in accordance with Clause (1)(d).

An Earth Pit Privy is only suitable where there is a sufficient thickness of soil above either bedrock or the high groundwater table.

Article 8.3.3.1. of Division B of the OBC outlines Construction Requirements for an Earth Pit Privy

- (1) An earth pit privy shall be constructed in the following manner:
- (a) the bottom of the pit shall be at least 900 mm above the high ground water table,
 - (b) the sides of the pit shall be reinforced so as to prevent collapse of them,
 - (c) the pit shall be surrounded on all sides and on its bottom by not less than 600 mm of soil or leaching bed fill, and
 - (d) the soil or leaching bed fill around the base of the sides of the superstructure of the earth pit privy shall be raised or mounded to a height of at least 150 mm above ground level.

A Vault Privy is suitable where there is not adequate soil available to dig an earth pit privy.

Article 8.3.4.1. of Division B of the OBC outlines Construction Requirements for a Vault Privy

(1) A privy-vault or a pail privy shall be constructed in the following manner:

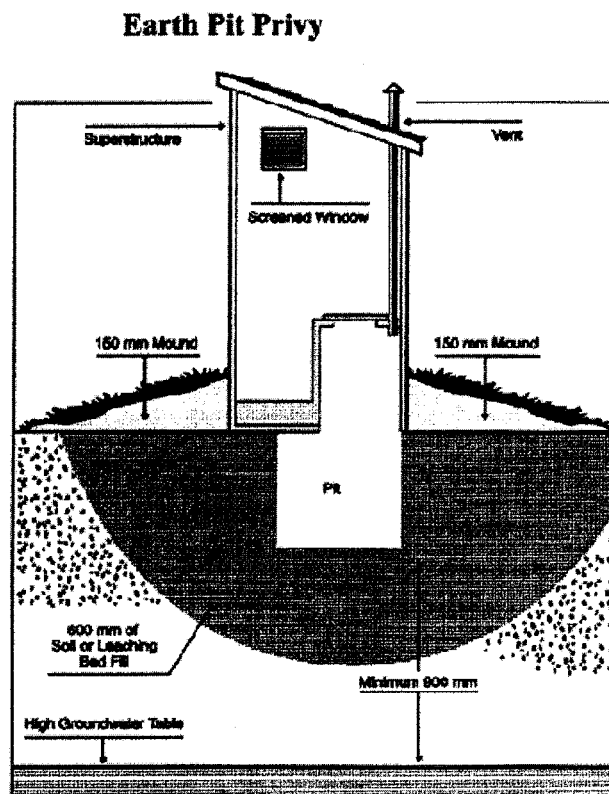
- (a) the container or structure that is to be used for the holding or storage of sanitary sewage shall be watertight and made of a material that can be easily cleaned,
- (b) the soil or leaching bed fill around the base of the sides of the superstructure shall be raised or mounded to a height of at least 150 mm above ground level, and
- (c) the surface of the ground in the area of the privy-vault or pail privy shall be graded so that surface drainage will be diverted away from the privy.

A Portable Privy combines into one unit the receptacle for human body waste and the superstructure. Therefore, it is important for this combined unit to have structural rigidity.

Article 8.3.5.1. of Division B of the OBC outlines Construction Requirements for a Portable Privy

(1) A portable privy shall be constructed in the following manner:

- (a) the portable privy shall have a watertight receptacle that shall be suitable for the holding and storage of any sanitary sewage deposited in it,
- (b) the receptacle for the holding and storage of sewage shall be designed and constructed in such a manner as to allow it to be easily emptied and cleaned, and
- (c) the portable privy shall be constructed of such material and in such a manner that it can withstand the stresses to which it will be subjected during its transportation to and from sites where it is to be used and during loading and unloading from vehicles used for the transportation of the portable privy to and from sites where it is to be used.





NOTICE OF THE ADOPTION OF AN OFFICIAL PLAN

for the Municipality of Powassan

The Council of the Corporation of the Municipality of Powassan passed By-law 2025-17 to adopt a New Official Plan for the Municipality of Powassan, subject to approval by the Minister of Municipal Affairs and Housing on the 16th day of September, 2025, pursuant to Section 17(22) of the Planning Act, R.S.O. 1990, as amended. This Notice of Adoption is issued pursuant to Section 17(23) of the Planning Act.

Prior to the Adoption of the Official Plan, a statutory Public Meeting was held on May 14, 2025, in accordance with the Planning Act. Prior to that, Council convened a non-statutory Public Meeting on June 7, 2022, to review potential changes to the Official Plan, and considered revisions to the Official Plan at various council meetings between 2022 and 2025.

Purpose and Effect

The new Official Plan is intended to provide guidance for the physical development of the Municipality while having regard for social, economic and environmental matters, and will replace the existing Official Plan (2003) that has been in effect since October 2005. The Plan provides goals, objectives and policies related to population and household growth, supporting and facilitating local economic development, protecting and enhancing natural heritage features and resources, and providing updated guidance and standards for development in Settlement Areas, the Rural Areas and the Shoreline Areas. The Official Plan contains policies that implement legislation, regulations and policies from the Province, while reflecting the priorities of the Municipality.

The new Official Plan has been developed following extensive discussions with Council and members of the public.

Available for Review

A complete copy of the newly adopted Official Plan is available for inspection at the Municipality of Powassan municipal offices between 8:30 a.m. and 4:30 p.m. (Monday-Tuesday and Thursday-Friday), and on the Municipal website at www.powassan.net after September 16, 2025.

Written and Oral Submissions

All statutory written and oral submissions made on the new Official Plan have been reviewed and suggestions incorporated, where appropriate.

Further Notice or Appeal of Official Plan

Under the provisions of Section 17(1) of the Planning Act, the Minister of Municipal Affairs and Housing is the approval authority for a new Official Plan adopted under Section 17(22) of the Planning Act. As such, the adopted Official Plan has been forward to the Ministry of Municipal Affairs and Housing for review and approval, as required by Section 17(31) of the Planning Act.

Any person or public body will be entitled to receive notice of the decision of the approval authority with respect to the new Official Plan, if a written request to be notified of the decision (including the person's or public body's address, fax number or email address) to be notified of the decision is made to the approval authority at:

Ministry of Municipal Affairs and Housing
Northern Municipal Services Office
159 Cedar Street, Suite 401
Sudbury, Ontario, P3E 6A5
Tel: 705-564-6852 or Toll-free: 1-800-461-1193
E-Mail: Christopher.R.Brown@ontario.ca or
E-Mail: Arielle.Zamdvaiz@ontario.ca

Dated at the Municipality of Powassan on the 1st day of October, 2025

Kimberley Bester, Deputy Clerk
Municipality of Powassan
250 Clark Street, P. O. Box 250,
Powassan, ON, P0H 1Z0
Tel: 705-724-2813
e-mail: kbester@powassan.net



FOR IMMEDIATE RELEASE

FONOM Elects New Leadership at Parry Sound Board Meeting

October 4, 2025 – Parry Sound, ON – The Federation of Northern Ontario Municipalities (FONOM) held its Board of Directors meeting in Parry Sound on Friday, October 3rd, where the organization elected its new executive.

Mayor Dave Plourde of Kapuskasing was acclaimed as **President of FONOM**, succeeding **Danny Whalen**, who was recognized for his 15 years of service on the Board, including the past eight years as President.

The Board also elected **Deputy Mayor Maggie Horsfield** of North Bay as **First Vice-President**, and **Mayor Lynn Watson** of Echo Bay as **Second Vice-President**.

FONOM extended its sincere appreciation to Danny Whalen for his dedication and leadership. During his presidency, he:

- Steered FONOM through the unprecedented challenges of the COVID-19 pandemic.
- Supported SpaceX in securing Canadian BETA Test approval from the CRTC.
- Leveraged FONOM's political capital to host the second and third Northern Leaders' Debates, giving Northern Ontario a stronger voice in provincial discussions.
- Championed the GoNorth Project, which has reached over one million unique viewers, showcasing the opportunities of Northern Ontario.
- Spearheaded advocacy on bail reform, ensuring community safety remained a top priority.
- Worked with Minister Sylvia Jones, as Solicitor General, to secure financial compensation for volunteer fire services when called to respond within unincorporated areas.
- Worked collaboratively with all political parties, respecting diverse viewpoints while always advocating for the needs of FONOM's members.

"Danny has left a remarkable mark on FONOM and on Northern Ontario," said incoming President Dave Plourde. "His leadership, vision, and tireless advocacy have strengthened our voice and advanced the priorities of our communities. On behalf of the Board, I thank him for his years of service."

In addition to the election, the Board:

- Received a presentation from its auditor, Baker Tilly, on the 2024-2025 audit, confirming a clean audit.
- Discussed municipal concerns regarding Speed Camera resolutions.

FONOM looks forward to building on this momentum under its new leadership team as it continues to advocate for municipalities across Northeastern Ontario.

-30-

Media Contact:

Dave Plourde, President

Federation of Northern Ontario Municipalities (FONOM)

705-335-1615 | fonom.info@gmail.com

—30—

TOWN OF ENGLEHART

61 Fifth Avenue , Englehart , Ontario , P0J 1H0
Tel: 1-705-544-2244
<https://www.engagehart.ca/>

September 24, 2025

RESOLUTION

Resolution # 2025-229

Agenda Item # 6.2 Regular Council Meeting

Moved By : Pam Bannink

Seconded By : Jo-Anne Farmer

Whereas the Ontario government enacted O. Reg 343/22, establishing mandatory certification requirements for firefighters under the Fire Protection and Prevention Act, 1997;

And Whereas although it is important to standardize firefighting training and safety, these mandatory certification requirements pose significant challenges for small, rural and northern municipalities due to limited financial and training resources, geographic barriers and reliance on volunteer fire departments;

And Whereas the implementation of these requirements without additional flexibility or support may negatively impact the recruitment and retention of volunteer firefighters to provide adequate fire protection;

Now Therefore Be It Resolved that the Council of the Town of Englehart strongly encourages the Office of the Fire Marshal and the Ministry of the Solicitor General, to provide for support and an extension of the Mandatory Firefighter Certification Requirements as currently outlined in O. Reg. 343/22;

And Further That a copy of this resolution be sent to the Solicitor General, Premier of Ontario, John Vanthof, MPP Timiskaming-Cochrane, The Fire Marshal, AMO, FONOM, and all Ontario Municipalities.

Carried

This is a certified and true copy of the original document Amy Vickery, CAO/Clerk.

**Ministry of
Long-Term Care**

Office of the Minister

400 University Avenue, 6th Floor
Toronto ON M7A 1N3
Tel.: 416 325-6200

**Ministère des
Soins de longue durée**

Bureau du ministre

400, avenue University, 6^e étage
Toronto ON M7A 1N3
Tél.: 416 325-6200



Her Worship Gail Degagne, Mayor
Nicky Kunkel, CAO
Bonfield Township

Dear Members of the Township of Chisholm Delegation,

Thank you for taking the time to meet with me and officials from the Ministry of Long-Term Care at the Association of Municipalities of Ontario Conference 2025 in Ottawa.

We appreciated the opportunity to hear directly from you and your colleagues regarding the important issues and perspectives your delegation brought forward.

Your insights on the Cassellholme East Nipissing District Home for the Aged capital development project were thoughtful and constructive. We value your feedback, and the role Township of Chisholm plays in supporting residents, families, caregivers, and staff in long-term care.

Municipal partners are essential to our shared goal of protecting Ontario's long-term care system. Thank you again for your ongoing collaboration, engagement and dedication. We look forward to continuing our work together to ensure that long-term care residents receive the quality of care and quality of life they need and deserve.

Sincerely,

A handwritten signature in black ink, appearing to read "Natalia Kusendova".

Hon. Natalia Kusendova-Bashta
Minister of Long-Term Care

c: The Honourable Victor Fedeli, Minister of Economic Development, Job Creation and Trade
Peter Kaftarian, Interim Deputy Minister
James Stewart, Assistant Deputy Minister, Long-Term Care Capital Development Division
Victoria Demkowicz, Director of Stakeholder & Member Relations

September 30, 2025

CL 14-2025, September 25, 2025

DISTRIBUTION LIST

SENT ELECTRONICALLY

Motion Respecting State of Emergency on Mental Health, Homelessness and Addictions

Regional Council, at its meeting held on September 25, 2025, passed the following motion:

WHEREAS Niagara Region issued three separate declarations of emergency in the areas of homelessness, mental health and opioid addiction on February 23, 2023, recognizing that the scope and scale of the crisis surpasses the Region's capacity to respond effectively; and

WHEREAS following the submission of the three declarations of emergency, the Provincial Emergency Operations Centre (PEOC) has engaged with the Region's Community Emergency Management Coordinator (CEMC); and

WHEREAS these issues have continued to intensify and add further strain to the social support system in Niagara over the past two years; and

WHEREAS municipalities across Ontario are continuing to experience similar challenges; and

WHEREAS a coordinated, province-wide approach and associated funding support is required to address the growing emergency of mental health, homelessness and opioid addiction, the scale of which falls well beyond the scope of what a municipality can address.

NOW THEREFORE BE IT RESOLVED:

1. That Niagara Region **ADVOCATES** that the Province support a coordinated approach between the Ministry of Health, the Ministry of Municipal Affairs and Housing, and the Ministry of Children, Community and Social Services to address ongoing challenges related to mental health, homelessness and opioid addiction;
2. That Niagara Region **FORMALLY ADVOCATES** for Provincial funding to address identified gaps in programs and services contributing to the state of emergency including affordable housing, supportive housing, addictions treatment, and mental health supports for vulnerable populations; and

3. That this motion **BE SENT** to the Provincial and Federal Governments, FCM, AMO and all municipalities in Ontario.

Yours truly,



Ann-Marie Norio
Regional Clerk

:kl

CLK-C 2025-109

Distribution List

Premier of Ontario
Prime Minister of Canada
Federation of Canadian Municipalities (FCM)
Association of Municipalities of Ontario (AMO)
All Ontario Municipalities

Letter from the Honourable Todd McCarthy, Minister of the Environment, Conservation and Parks /
lettre de l'honorable Todd McCarthy, ministre de l'Environnement, de la Protection de la nature et
des Parcs

From Minister, MECP (MECP) <Minister.MECP@ontario.ca>

Date Wed 10/1/2025 12:09 PM

Good morning,

As you know, Ontario is transitioning the blue box system from municipal control to a producer-run model where Producer Responsibility Organizations (PROs) will be running a province-wide blue box collection system. This will save municipalities over \$171 million annually and the transition will be complete in 2026.

I am writing today to confirm that, under the Blue Box Regulation, PROs are not, and have never been, responsible for collecting blue box waste from industrial, commercial, and institutional (IC&I) sources. In addition, PROs have indicated that, beginning in 2026, they will not voluntarily continue to offer this service to municipalities who are willing to pay for it as they have been doing for some small IC&I locations during the transition.

As PROs have been communicating since 2023, this means that municipalities will need to continue to work with their small IC&I establishments to identify the best path forward for collection in their communities. It is the ministry's understanding that many municipalities have already started this work to be ready for January 1, 2026.

This is not the outcome I had hoped for when I wrote PROs on June 4, 2025, to ask them to prepare an offer of service that would continue small IC&I collection at municipal cost. I had heard from municipalities and PROs that PROs could leverage the province-wide blue box collection system to offer a cost-effective option for municipalities to consider.

Unfortunately, on September 19, 2025, PROs indicated that they would not be able to fulfill my initial direction. They identified operational, infrastructure, and financial challenges to providing small IC&I collection that would make it impractical and unaffordable for most municipalities and potentially disruptive for the residential collection run by PROs.

While I remain disappointed that the design of the proposal does not support broader curbside collection, leaving a gap in service across municipalities, I am pleased that PROs have agreed to work with communities that rely on depots for blue box collection to facilitate small IC&I collection. They are proposing to allow for comingling of residential and small IC&I blue box in shared depot containers. This means that municipalities will not have to plan and pay for separate depot containers for small IC&I blue box waste, which would add cost and burden. Under the PROs' proposed approach, PROs will be responsible for hauling and recycling the estimated share of collected recyclables from residential sources, and municipalities will be responsible for hauling and recycling the estimated share from small IC&I establishments.

I am very disappointed that PROs were not able to deliver an offer for small IC&I collection. However, I also recognize that the vast majority of businesses in Ontario arrange their own recycling collection through private contracts, or through an arrangement with their

municipalities. While PROs will not be making municipalities an offer for small IC&I collection, these private sector solutions are still available to municipalities. If municipalities are not going to offer this service to businesses, proactive communication will be needed to inform individual businesses and business associations of the need to organize recycling independently.

My government is committed to the best possible blue box system for both producers and municipalities. To this end, we will be considering improvements to the system over the coming year. As this occurs, we will be looking into how any changes to the Blue Box Regulation could leverage the producer-run system and support our communities, small businesses, and institutions to cost-effectively maintain blue box services.

My ministry will be in touch with further information over the coming months as we move forward on this initiative. In the meantime, if you have questions about the PROs' offer to facilitate small IC&I collection in depot communities, please contact info@circularmaterials.ca.

Thank you for your continued support of the transition to producer responsibility. This transition will improve the amount of material recycled in Ontario and save money for municipalities.

Todd McCarthy
Minister of the Environment, Conservation and Parks

Bonjour,

Comme vous le savez, l'Ontario effectue la transition du système des boîtes bleues, en passant d'un contrôle municipal à un modèle exécuté par les producteurs dans lequel les organismes assumant les responsabilités d'un producteur exploiteront un système de collecte des matériaux destinés aux boîtes bleues à l'échelle de la province. Ce transfert de responsabilités permettra aux municipalités d'économiser annuellement plus de 171 millions et cette transition sera achevée en 2026.

Je vous écris aujourd'hui afin de clarifier et de confirmer qu'en vertu du règlement sur la boîte bleue, les organismes assumant les responsabilités d'un producteur ne sont pas responsables, et ne l'ont jamais été, de la collecte de déchets destinés à la boîte bleue issus de sources industrielles, commerciales et institutionnelles (ICI). De plus, ces organismes ont indiqué qu'à partir de 2026, ils ne continueront plus volontairement à offrir ce service aux municipalités qui sont prêtes à payer pour ce service comme elles le font pour de petits établissements des secteurs ICI pendant la transition.

Comme les organismes assumant les responsabilités d'un producteur l'indiquent depuis 2023, cela signifie que les municipalités devront continuer à collaborer avec leurs petits établissements ICI pour déterminer la meilleure voie à suivre pour la collecte dans leurs collectivités. Le ministère croit savoir que de nombreuses municipalités ont déjà commencé ce travail pour être prêtes le 1^{er} janvier 2026.

Ce n'était pas le résultat que j'espérais lorsque j'ai écrit aux organismes assumant les responsabilités d'un producteur, le 4 juin 2025, pour leur demander de préparer une offre de services qui permettrait de poursuivre les petites collectes pour les secteurs ICI aux frais des municipalités. Les municipalités et ces organismes m'ont indiqué que les organismes assumant les responsabilités d'un producteur pourraient tirer parti du système de collecte des matériaux

COOP 2026 Imagery - CGIS

From mdolgowicz@cgis.com <mdolgowicz@cgis.com>

Date Wed 10/1/2025 8:56 AM

To mdolgowicz@cgis.com <mdolgowicz@cgis.com>

Cc swarner@cgis.com <swarner@cgis.com>

Hello everyone,

We just wanted to reach out to you all about the upcoming COOP2026 aerial imagery project to clarify some details since it is different than in the past.

The main items to note are the following.

- There is no longer a cost to the municipality from the MNRF to collect the aerial imagery. In the past municipalities have been responsible for paying a per square kilometer fee to help fund the collection of the data but the province has taken over the entirety of the funding so municipalities no longer have to.
- Municipalities may be responsible for the cost of the data being delivered however we are working with Bryce at MNRF to see if we can do a bulk delivery that would avoid individual municipalities having to go through the process. This cost in the past has been very nominal (under \$200).
- Municipalities may be responsible for the cost of CGIS integrating the data into your municipal GIS system. This will be determined upon delivery in spring 2027. In the past this fee has been approx. \$300 which is the result of 3h of work on our part.
- For those of you who were on the call last week you will have noticed that they are looking for an "area of interest" before mid-November. I've already been in touch with Bryce about this and sent over the "area of interest" for all of our clients since there is no requirement for a municipality to get the data if they don't want it. And with no fees involved for the collection the data will be there for a municipality in the future should they wish to access it then.

If you have any questions about the project please let me know and I'll do my best to answer them.

Cheers,

Michael Dolgowicz

Client Relations

CGIS - Municipal GIS & Data Integration Since 1999

Mail: 52 South Street, Perth, ON K7H 2G7

General Phone: 613-368-4321

Toll Free: 877-498-0027

Website: www.cgis.com

mdolgowicz@cgis.com

BUDGET SUMMARY



For Period Ending 31-Dec-2025

	ACTUAL	FINAL	PRIOR YR	PRIOR YR
	VALUES	BUDGET	ACTUALS	BUDGET
OPERATING				
REVENUES				
Cemetery Revenue	(3,626)	(3,600)	(4,487)	(1,100)
General Taxation	(2,007,400)	(2,021,653)	(1,938,175)	(1,918,792)
Taxation School Boards	(200,136)	(198,852)	(196,877)	(192,891)
French Public levy	(3,416)	(3,416)	(3,416)	(3,416)
English Separate Levy	(17,435)	(17,435)	(17,540)	(17,495)
French Separate Levy	(13,131)	(13,131)	(13,609)	(13,606)
Taxation School Boards	(10,118)	(10,118)	(9,202)	(10,150)
Unconditional Grants Provincial	(421,950)	(562,600)	(507,100)	(507,100)
Federal Grants	0	(2,300)	(2,319)	(2,100)
Conditional Grants - Provincial	(124,281)	(149,890)	(173,092)	(83,000)
Administration Revenue	(7,165)	(8,350)	(5,369)	(5,550)
Building Revenue	(33,464)	(30,000)	(41,871)	(22,500)
Animal Control Revenue	(1,490)	(1,500)	(1,692)	(1,500)
Roads Revenue	(5,226)	(16,000)	(109,013)	(47,500)
Fire Dept. Revenue	(7,671)	0	(60)	0
Recreation Revenue	270	0	(195)	0
Environmental Revenue	(12,006)	(14,500)	(29,316)	(32,500)
Planning Revenue	(12,161)	(23,000)	(26,242)	(19,500)
Other Revenue	(60,100)	(104,221)	(48,250)	(89,500)
Total REVENUES	(2,940,507)	(3,180,566)	(3,127,825)	(2,968,200)
EXPENDITURES				
Council	29,355	32,000	45,188	42,950
Administration	328,857	423,175	399,629	389,139
General Government	51,703	55,228	96,861	81,493
Fire Department	78,586	178,272	127,562	152,146
Conservation Authority	24,826	24,499	23,334	24,383
Building Bylaw Enforcement	11,490	29,000	29,573	29,390
Animal Control - Canine	224	2,000	2,121	2,000
Animal Control - Livestock	4,159	700	2,282	600
Animal Control - Veterinary	550	550	550	550
Other Protections	128,833	227,231	172,129	173,627
Public Works	986,078	1,378,149	1,570,670	1,223,376
Environmental	39,835	85,201	137,230	124,819
Health	40,667	46,771	50,665	44,758
Social Services	269,751	323,701	307,368	309,937
Home for Aged	41,727	63,554	114,748	54,612
Parks & Recreation	12,992	13,165	23,659	13,246
Recreation Programs	28	800	1,296	800
Library Services	23,568	24,568	29,878	31,316
Planning & Development	24,745	49,050	30,837	31,500
Education Req Public	104,365	202,268	203,908	196,307
Education Req Separate	17,491	30,566	34,490	31,101
Education - Commercial/Industrial	0	10,118	0	10,150
Total EXPENDITURES	2,219,829	3,200,566	3,403,978	2,968,200
Total OPERATING	(720,677)	20,000	276,152	0

TOWNSHIP OF CHISHOLM
BUDGET SUMMARY



GL5410

Date : Oct 10, 2025

Page : 2

Time : 1:42 pm

For Period Ending 31-Dec-2025

	ACTUAL	FINAL	PRIOR YR	PRIOR YR
	VALUES	BUDGET	ACTUALS	BUDGET
CAPITAL				
CAPITAL REVENUES				
Provincial Grants	(74,200)	(100,502)	(269,535)	(297,540)
revenue	0	(170,400)	0	(101,500)
Other Revenue	(68,547)	(496,498)	0	(22,685)
Total CAPITAL REVENUES	(142,747)	(767,400)	(269,535)	(421,725)
CAPITAL EXPENDITURES				
Administration	0	5,000	0	0
Fire Department	33,764	170,400	0	101,500
Public Works	387,546	592,000	0	320,225
Total CAPITAL EXPENDITURES	421,311	767,400	0	421,725
Total CAPITAL	278,564	0	(269,535)	0

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 1

Date : Oct 10,2025

Time : 1:43 pm

Fiscal Year : 2025 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
REVENUE						
0 Cemetery Revenue						
1-3-0000-1000	Sale of Plots	0.00	-600.00	-600	0.00	0.00
1-3-0000-2000	General Revenue - Cemetery	0.00	-3026.28	-3000	26.28	-0.88
Total Cemetery Revenue		0.00	-3626.28	-3600	26.28	-0.73
1000 General Taxation						
1-3-1000-1000	Residential & Farm	0.00	-1978217.28	-1996653	-18435.72	0.92
1-3-1000-2000	Commercial & Industrial	0.00	-18402.09	0	18402.09	0.00
1-3-1000-4000	General - Supplementary Taxes	0.00	-19361.11	-25000	-5638.89	22.56
1-3-1000-5000	General - Taxes Written Off	0.00	8580.78	0	-8580.78	0.00
Total General Taxation		0.00	-2007399.70	-2021653	-14253.30	0.71
1100 Taxation School Boards						
1-3-1100-1000	English Public Levy	0.00	-198852.39	-198852	0.39	0.00
1-3-1100-2000	English Public Supplementary	0.00	-2294.39	0	2294.39	0.00
1-3-1100-3000	English Public Write offs	0.00	1010.79	0	-1010.79	0.00
Total Taxation School Boards		0.00	-200135.99	-198852	1283.99	-0.65
1200 French Public levy						
1-3-1200-1000	French Public levy	0.00	-3415.58	-3416	-0.42	0.01
Total French Public levy		0.00	-3415.58	-3416	-0.42	0.01
1300 English Separate Levy						
1-3-1300-1000	English Separate Levy	0.00	-17435.05	-17435	0.05	0.00
Total English Separate Levy		0.00	-17435.05	-17435	0.05	-0.00
1400 French Separate Levy						
1-3-1400-1000	French Separate Levy	0.00	-13131.20	-13131	0.20	0.00
Total French Separate Levy		0.00	-13131.20	-13131	0.20	-0.00
1500 Taxation School Boards						
1-3-1500-1000	Education - Commercial/Industrial	0.00	-10117.90	-10118	-0.10	0.00
Total Taxation School Boards		0.00	-10117.90	-10118	-0.10	0.00
4200 Unconditional Grants Provincial						
1-3-4200-5120	Ontario Municipal Partnership Fund	0.00	-421950.00	-562600	-140650.00	25.00
Total Unconditional Grants Provincial		0.00	-421950.00	-562600	-140650.00	25.00
5100 Federal Grants						
1-3-5100-5720	Federal Government	0.00	0.00	-2300	-2300.00	100.00
Total Federal Grants		0.00	0.00	-2300	-2300.00	100.00
5200 Conditional Grants - Provincial						
		0.00	4259.64	4000	259.64	225.00

TOWNSHIP OF CHISHOLM

Budget Variance Report



GL5070

Page : 2

Date : Oct 10, 2025

Time : 1:43 pm

Fiscal Year : 2025 Period : 12
Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
REVENUE						
1-3-5200-5200	Wolf Damage Grants	0.00	-4258.64	-1000	3258.64	-325.86
1-3-5200-5221	Other Grants	0.00	-8141.00	-74000	-65859.00	89.00
1-3-5200-5325	Other Provincial Grants	0.00	-111881.40	-66890	44991.40	-67.26
1-3-5200-5355	Drainage Grant /Revenue	0.00	0.00	-8000	-8000.00	100.00
Total Conditional Grants - Provincial		0.00	-124281.04	-149890	-25608.96	17.09
6100 Administration Revenue						
1-3-6100-5785	Newsletter Advertising	0.00	-120.00	-250	-130.00	52.00
1-3-6100-5786	Filming Permits	0.00	-100.00	-100	0.00	0.00
1-3-6100-7770	Tax Certificates	0.00	-1600.00	-2500	-900.00	36.00
1-3-6100-7800	Tax Registration Revenue	0.00	-1850.00	-2000	-150.00	7.50
1-3-6100-7900	Provincial Offences Net Revenue	0.00	-3494.63	-3500	-5.37	0.15
Total Administration Revenue		0.00	-7164.63	-8350	-1185.37	14.20
6200 Building Revenue						
1-3-6200-7240	Building Permits	0.00	-33463.56	-30000	3463.56	-11.55
Total Building Revenue		0.00	-33463.56	-30000	3463.56	-11.55
6300 Animal Control Revenue						
1-3-6300-7210	Dog Taxes Collected At Office	0.00	-1490.00	-1500	-10.00	0.67
Total Animal Control Revenue		0.00	-1490.00	-1500	-10.00	0.67
6400 Roads Revenue						
1-3-6400-7740	Roads Revenue	0.00	-750.00	-10000	-9250.00	92.50
1-3-6400-7760	Aggregate Resources Revenue	0.00	-4476.33	-6000	-1523.67	25.39
Total Roads Revenue		0.00	-5226.33	-16000	-10773.67	67.34
6500 Fire Dept. Revenue						
1-3-6500-5795	Fire Dept. Revenue	0.00	-7670.88	0	7670.88	0.00
Total Fire Dept. Revenue		0.00	-7670.88	0	7670.88	0.00
6600 Recreation Revenue						
1-3-6600-5745	Recreation Events	0.00	269.64	0	-269.64	0.00
Total Recreation Revenue		0.00	269.64	0	-269.64	0.00
6700 Environmental Revenue						
1-3-6700-7535	Recycling Revenue	0.00	-5344.81	-5000	344.81	-6.90
1-3-6700-7540	Tipping Fees	0.00	-5592.00	-7000	-1408.00	20.11
1-3-6700-7545	Scrap Metal Removal	0.00	-1069.68	-2500	-1430.32	57.21
Total Environmental Revenue		0.00	-12006.49	-14500	-2493.51	17.20
6800 Planning Revenue						
1-3-6800-7780	Zoning By-Law Amendments	0.00	0.00	-3500	-3500.00	100.00
1-3-6800-7785	Severance	0.00	0.00	0.00	0.00	0.00

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 3

Date : Oct 10, 2025

Time : 1:43 pm

Fiscal Year : 2025 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
REVENUE						
1-3-6800-7785	Severances	0.00	-8835.82	-12000	-3164.18	26.37
1-3-6800-7795	Minor Variances	0.00	-750.00	-1000	-250.00	25.00
1-3-6800-7805	Deposits - Lakeshore Road Allow.	0.00	-1250.00	0	1250.00	0.00
1-3-6800-7810	Frontage Fees	0.00	-1325.44	-5000	-3674.56	73.49
1-3-6800-7820	Planning Fees	0.00	0.00	-1500	-1500.00	100.00
Total Planning Revenue		0.00	-12161.26	-23000	-10838.74	47.12
8000 Other Revenue						
1-3-8000-5000	Interest Income	0.00	-9536.14	-8000	1536.14	-19.20
1-3-8000-7510	Penalties - Current Taxes	0.00	-12880.76	-18000	-5119.24	28.44
1-3-8000-7520	Interest - Tax Arrears	0.00	-16614.52	-19000	-2385.48	12.56
1-3-8000-9100	Other Revenue	0.00	-21068.94	-19221	1847.94	-9.61
1-3-8000-9905	Contribution from Reserves-Working Funds	0.00	0.00	-15000	-15000.00	100.00
1-3-8000-9915	Cont.from Capital Fund - loan	0.00	0.00	-10000	-10000.00	100.00
1-3-8000-9980	Contribution from Reserves -Plan Review	0.00	0.00	-15000	-15000.00	100.00
1-3-8000-9981	Contribution From Reserves - Levy	0.00	0.00	-20000	-20000.00	100.00
Total Other Revenue		0.00	-60100.36	-124221	-64120.64	51.62
Total REVENUE		0.00	-2940506.61	-3200566	-260059.39	8.13
EXPENSE						
100 Council						
1-4-0100-1110	Council Remuneration	0.00	22820.00	23000	180.00	0.78
1-4-0100-1112	Remuneration-Conferences	0.00	0.00	3800	3800.00	100.00
1-4-0100-1120	Travel & Conferences	0.00	5689.77	3000	-2689.77	-89.66
1-4-0100-1130	Other Expenses	0.00	0.00	500	500.00	100.00
1-4-0100-1141	CPP Premiums Council	0.00	539.77	800	260.23	32.53
1-4-0100-1150	Council EHT	0.00	0.00	600	600.00	100.00
1-4-0100-1160	Expenses re: Intergrity Commissioner	0.00	305.28	300	-5.28	-1.76
Total Council		0.00	29354.82	32000	2645.18	8.27
300 Administration						
1-4-0300-1141	CPP Premiums Administration	0.00	9435.05	10951	1515.95	13.84
1-4-0300-1410	Admin. Salaries	0.00	200356.75	268172	67815.25	25.29
1-4-0300-1430	Admin. Training	0.00	1723.13	1000	-723.13	-72.31
1-4-0300-1440	Travel, Conferences & Other	0.00	2501.63	1000	-1501.63	-150.16
1-4-0300-1460	EI Premiums -Administration	0.00	4126.64	5938	1811.36	30.50
1-4-0300-1470	EHT Premiums -Aministration	0.00	0.00	5132	5132.00	100.00
1-4-0300-1476	Benefits -OMERS	0.00	15459.68	18531	3071.32	16.57
1-4-0300-1480	Benefits - Group Insurance	0.00	11353.68	15138	3784.32	25.00
1-4-0300-1485	Health & Safety	0.00	828.75	100	-728.75	-728.75
1-4-0300-1490	Worker's Compensation	0.00	4283.21	8553	4269.79	49.92
1-4-0300-1498	Office Expenses	0.00	5572.46	10000	4427.54	44.28

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 4

Date : Oct 10,2025

Time : 1:43 pm

Fiscal Year : 2025 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
EXPENSE						
1-4-0300-1520	Insurance	0.00	39760.78	39760	-0.78	0.00
1-4-0300-1530	Contracted Office Services	0.00	2761.60	3400	638.40	18.78
1-4-0300-1540	Computer Expenses	0.00	10067.80	14000	3932.20	28.09
1-4-0300-1610	Office Supplies	0.00	3999.61	5000	1000.39	20.01
1-4-0300-1620	Telephone & Fax	0.00	6883.98	7500	616.02	8.21
1-4-0300-1621	Cell Phone	0.00	455.69	1000	544.31	54.43
1-4-0300-1630	Postage	0.00	3744.52	3500	-244.52	-6.99
1-4-0300-1650	Printing & Stationery	0.00	147.55	0	-147.55	0.00
1-4-0300-1660	Memberships	0.00	4397.71	3000	-1397.71	-46.59
1-4-0300-1710	Office Equipment	0.00	241.43	1000	758.57	75.86
1-4-0300-1720	Computer Equipment	0.00	107.64	500	392.36	78.47
1-4-0300-1735	Miscellaneous Expenses	0.00	647.82	0	-647.82	0.00
Total Administration		0.00	328857.11	423175	94317.89	22.29
400 General Government						
1-4-0400-1670	Audit Fees	0.00	17149.12	17000	-149.12	-0.88
1-4-0400-1675	Tax Registration Expenses	0.00	1329.96	1500	170.04	11.34
1-4-0400-1680	Legal Fees	0.00	268.80	3000	2731.20	91.04
1-4-0400-1690	Advertising	0.00	177.76	500	322.24	64.45
1-4-0400-1720	Receptions	0.00	564.91	0	-564.91	0.00
1-4-0400-1750	Bank Charges	0.00	1323.13	2000	676.87	33.84
1-4-0400-1760	Rounding Account	0.00	-0.19	0	0.19	0.00
1-4-0400-1800	Awards & Recognition Programs	0.00	500.00	1000	500.00	50.00
1-4-0400-1810	General Donations	0.00	745.00	1600	855.00	53.44
1-4-0400-2770	Property Assessment	0.00	26694.65	26628	-66.65	-0.25
1-4-0400-2805	Web Site	0.00	2949.64	2000	-949.64	-47.48
Total General Government		0.00	51702.78	55228	3525.22	6.38
500 Fire Department						
1-4-0500-1141	Fire Department CPP Premium	0.00	416.25	800	383.75	47.97
1-4-0500-1476	Benefits OMERS	0.00	865.89	1200	334.11	27.84
1-4-0500-1480	Fire Department EHT	0.00	0.00	275	275.00	100.00
1-4-0500-2125	Materials & Supplies	0.00	2081.09	1200	-881.09	-73.42
1-4-0500-2130	Building Maintenance	0.00	477.23	1500	1022.77	68.18
1-4-0500-2135	Communications	0.00	3832.16	5500	1667.84	30.32
1-4-0500-2140	Training	0.00	2788.85	11950	9161.15	76.66
1-4-0500-2145	Insurance - Fire Department	0.00	28540.80	28540	-0.80	0.00
1-4-0500-2146	WSIB - Fire department	0.00	4201.08	7500	3298.92	43.99
1-4-0500-2150	Equipment Maintenance	0.00	4033.23	12000	7966.77	66.39
1-4-0500-2155	Expenses re: Fire Management Agreem	0.00	200.10	189	-11.10	-5.87
1-4-0500-2157	Expenses Re Call Outs	0.00	0.00	1200	1200.00	100.00
1-4-0500-2160	Health & Safety	0.00	4863.67	10500	5636.33	53.68
1-4-0500-2165	Radio Equipment	0.00	1258.47	2500	1241.53	49.66
1-4-0500-2180	Gas & Oil	0.00	1436.34	2700	1263.66	46.80

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 5

Date : Oct 10,2025

Time : 1:43 pm

Fiscal Year : 2025 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
EXPENSE						
1-4-0500-2185	Clothing	0.00	594.70	3500	2905.30	83.01
1-4-0500-2190	Travel and Conferences	0.00	1364.46	3500	2135.54	61.02
1-4-0500-2192	Fire Department Per Diem	0.00	3975.00	4500	525.00	11.67
1-4-0500-2195	Salaries (Points)	0.00	0.00	9750	9750.00	100.00
1-4-0500-2200	Honorarium	0.00	9621.00	18243	8622.00	47.26
1-4-0500-2210	Fire Fighter Recognition	0.00	0.00	2100	2100.00	100.00
1-4-0500-2230	Memberships & Subscriptions	0.00	635.28	425	-210.28	-49.48
1-4-0500-2235	Heat & Hydro	0.00	4494.12	6000	1505.88	25.10
1-4-0500-2240	Fire Prevention	0.00	40.69	18700	18659.31	99.78
1-4-0500-2245	Small Equipment	0.00	1283.15	3000	1716.85	57.23
1-4-0500-2250	Trsf to Reserves for Fire Dept	0.00	0.00	21000	21000.00	100.00
1-4-0500-2263	Expenses Re: Fire Dept Grant	0.00	1582.37	0	-1582.37	0.00
Total Fire Department		0.00	78585.93	178272	99686.07	55.92
700 Conservation Authority						
1-4-0700-2310	Conservation Authority Levy	0.00	14499.00	14499	0.00	0.00
1-4-0700-2775	GIS	0.00	10327.14	10000	-327.14	-3.27
Total Conservation Authority		0.00	24826.14	24499	-327.14	-1.34
800 Building Bylaw Enforcement						
1-4-0800-2410	Bldg. Insp. Salaries	0.00	6443.09	15000	8556.91	57.05
1-4-0800-2420	Bldg. Insp. - Other Expenses	0.00	5046.89	5000	-46.89	-0.94
1-4-0800-2710	By-Law Enforcement Officer	0.00	0.00	7500	7500.00	100.00
1-4-0800-2720	By-Law Enforce. - Other Expenses	0.00	0.00	1500	1500.00	100.00
Total Building Bylaw Enforcement		0.00	11489.98	29000	17510.02	60.38
900 Animal Control - Canine						
1-4-0900-2510	Canine Control - Wages	0.00	0.00	1500	1500.00	100.00
1-4-0900-2520	Canine Control - Supplies & Serv.	0.00	223.67	500	276.33	55.27
Total Animal Control - Canine		0.00	223.67	2000	1776.33	88.82
901 Animal Control - Livestock						
1-4-0901-2530	Livestock Killed by Dogs/Wolves	0.00	4158.64	500	-3658.64	-731.73
1-4-0901-2535	Livestock Evaluation-Expenses	0.00	0.00	100	100.00	100.00
1-4-0901-2540	Livestock Evaluator	0.00	0.00	100	100.00	100.00
Total Animal Control - Livestock		0.00	4158.64	700	-3458.64	-494.09
902 Animal Control - Veterinary						
1-4-0902-2550	Veterinary Unit	0.00	550.00	550	0.00	0.00
Total Animal Control - Veterinary		0.00	550.00	550	0.00	0.00
1000 Other Protections						
1-4-1000-0010	Fence Viewing	0.00	0.00	100	100.00	100.00
1-4-1000-0020	Emergency Planning	0.00	2524.64	40000	37475.36	93.69

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 6

Date : Oct 10,2025

Time : 1:43 pm

Fiscal Year : 2025 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
EXPENSE						
1-4-1000-0020	Emergency Planning	0.00	25614.61	48000	22385.39	46.64
1-4-1000-0040	Costs Re 911 contract	0.00	736.03	680	-56.03	-8.24
1-4-1000-0045	Police Services Board	0.00	740.24	3182	2441.76	76.74
1-4-1000-0050	Policing Costs	0.00	101742.00	175269	73527.00	41.95
Total Other Protections		0.00	128832.88	227231	98398.12	43.30
1100 Public Works						
1-4-1100-1141	CPP Premiums - Roads	0.00	15808.42	20049	4240.58	21.15
1-4-1100-1460	EI Premiums - Roads	0.00	5875.72	7200	1324.28	18.39
1-4-1100-1476	Benefits- OMERS	0.00	26197.51	30604	4406.49	14.40
1-4-1100-3110	Wages - Crew	0.00	285676.85	350547	64870.15	18.51
1-4-1100-3115	Gravel	0.00	207274.90	20000	-187274.90	-936.37
1-4-1100-3116	Sand and Salt	0.00	176.04	70000	69823.96	99.75
1-4-1100-3117	Calcium	0.00	89005.59	98052	9046.41	9.23
1-4-1100-3118	Culverts	0.00	3006.16	15000	11993.84	79.96
1-4-1100-3119	Cold Mix/Crushed Asphalt	0.00	0.00	4500	4500.00	100.00
1-4-1100-3120	Materials & Shop Supplies	0.00	8677.21	12000	3322.79	27.69
1-4-1100-3121	Small Equipment Repairs	0.00	1510.33	3000	1489.67	49.66
1-4-1100-3122	Advertising/Courier	0.00	0.00	500	500.00	100.00
1-4-1100-3125	Memberships & Subscription	0.00	227.69	950	722.31	76.03
1-4-1100-3130	Equipment Rentals	0.00	10261.93	30000	19738.07	65.79
1-4-1100-3150	Garage Furnace Fuel	0.00	7070.59	10000	2929.41	29.29
1-4-1100-3160	Garage Building Maintenance	0.00	1371.34	15000	13628.66	90.86
1-4-1100-3211	Grader Fuel	0.00	6489.91	18000	11510.09	63.94
1-4-1100-3212	Grader Parts and Repairs	0.00	5949.08	10000	4050.92	40.51
1-4-1100-3220	Western Star 2024 License	0.00	1841.00	1841	0.00	0.00
1-4-1100-3221	Western Star 2024 Fuel	0.00	10209.91	6000	-4209.91	-70.17
1-4-1100-3222	Western Star 2024 Parts and Repairs	0.00	779.35	5000	4220.65	84.41
1-4-1100-3225	Western Star2005 License	0.00	1723.25	1691	-32.25	-1.91
1-4-1100-3226	Western Star 2005 Fuel	0.00	1857.73	10000	8142.27	81.42
1-4-1100-3227	Western Star 2005 Parts and Repairs	0.00	8286.38	10000	1713.62	17.14
1-4-1100-3241	Backhoe Fuel	0.00	4095.46	5500	1404.54	25.54
1-4-1100-3242	Backhoe Parts and Repairs	0.00	8007.33	7500	-507.33	-6.76
1-4-1100-3256	2019 GMC Fuel	0.00	4033.50	7000	2966.50	42.38
1-4-1100-3257	2019 GMC Parts and Repairs	0.00	7162.85	4000	-3162.85	-79.07
1-4-1100-3260	RAM 2025 LICENSE	0.00	265.25	288	22.75	7.90
1-4-1100-3261	RAM 2025 Fuel	0.00	3874.94	1500	-2374.94	-158.33
1-4-1100-3262	RAM 2025 Parts and Repairs	0.00	6938.79	0	-6938.79	0.00
1-4-1100-3270	Freightliner Truck License	0.00	2144.00	2144	0.00	0.00
1-4-1100-3271	Freightliner Fuel	0.00	7503.43	10000	2496.57	24.97
1-4-1100-3272	Freighliner Parts and Repairs	0.00	10522.75	8000	-2522.75	-31.53
1-4-1100-3273	Expenses Re Argo	0.00	0.00	500	500.00	100.00
1-4-1100-3275	Tractor Fuel	0.00	644.38	1000	355.62	35.56
1-4-1100-3276	Tractor Repairs	0.00	1941.69	1000	-941.69	-94.17

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 7

Date : Oct 10,2025

Time : 1:43 pm

Fiscal Year : 2025 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
EXPENSE						
1-4-1100-3281	Excavator Fuel	0.00	1113.26	8500	7386.74	86.90
1-4-1100-3282	Excavator Parts and Repairs	0.00	732.78	5000	4267.22	85.34
1-4-1100-3660	Benefits - Group Insurance	0.00	17773.15	18920	1146.85	6.06
1-4-1100-3690	EHT Premiums- Roads	0.00	0.00	6767	6767.00	100.00
1-4-1100-3700	WSIB Premiums Roads	0.00	5834.05	11281	5446.95	48.28
1-4-1100-3710	Garage - Telephone	0.00	368.03	500	131.97	26.39
1-4-1100-3720	Garage - Hydro	0.00	3635.27	3000	-635.27	-21.18
1-4-1100-3725	Travel	0.00	769.24	2500	1730.76	69.23
1-4-1100-3730	Conferences & Training	0.00	2911.12	4000	1088.88	27.22
1-4-1100-3740	Plans and Studies	0.00	0.00	1000	1000.00	100.00
1-4-1100-3745	Engineering Costs	0.00	0.00	11000	11000.00	100.00
1-4-1100-3750	Insurance	0.00	43951.24	43951	-0.24	0.00
1-4-1100-3760	Signage	0.00	847.72	3000	2152.28	71.74
1-4-1100-3765	Health & Safety	0.00	8076.57	9000	923.43	10.26
1-4-1100-3770	Boots and Clothing Allowance	0.00	3102.32	3250	147.68	4.54
1-4-1100-3810	Long Term Loans - Principal	0.00	115739.19	168047	52307.81	31.13
1-4-1100-3915	Long Term Loans - Interest	0.00	24812.75	35420	10607.25	29.95
1-4-1100-4320	Trsf to reserves for Equipment	0.00	0.00	32500	32500.00	100.00
1-4-1100-4430	Costs Re: Aggregate Pits	0.00	0.00	1000	1000.00	100.00
1-4-1100-4436	Transfer to Reserve for Future Rd Needs	0.00	0.00	20000	20000.00	100.00
1-4-1100-4460	Beaver Control	0.00	0.00	1000	1000.00	100.00
1-4-1100-4467	Trsf To Capital Budget	0.00	0.00	190147	190147.00	100.00
Total Public Works		0.00	986077.95	1378149	392071.05	28.45
1300 Environmental						
1-4-1300-1141	CPP Premiums - Landfill	0.00	20.34	0	-20.34	0.00
1-4-1300-1460	EI Premiums Landfill	0.00	295.64	440	144.36	32.81
1-4-1300-1476	Omers Contributions- Landfill Site	0.00	36.59	1723	1686.41	97.88
1-4-1300-4505	Site Cleanup	0.00	4558.85	13000	8441.15	64.93
1-4-1300-4510	Site Expenditures	0.00	8510.27	28000	19489.73	69.61
1-4-1300-4520	Trsf to Reserve Landfill Closure	0.00	0.00	10400	10400.00	100.00
1-4-1300-4610	Recycling	0.00	12518.46	11500	-1018.46	-8.86
1-4-1300-4620	Wages-Landfill Site	0.00	13583.93	19143	5559.07	29.04
1-4-1300-4640	Employer Health Tax	0.00	0.00	373	373.00	100.00
1-4-1300-4650	WSIB	0.00	311.13	622	310.87	49.98
Total Environmental		0.00	39835.21	85201	45365.79	53.25
1400 Health						
1-4-1400-5110	Health Unit	0.00	36875.84	44271	7395.16	16.70
1-4-1400-6510	Cemetery Expenses	0.00	3791.58	2500	-1291.58	-51.66
Total Health		0.00	40667.42	46771	6103.58	13.05
1500 Social Services						
1-4-1500-6110	General Assistance	0.00	269751.00	323701	53950.00	16.67

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 8

Date : Oct 10, 2025

Time : 1:43 pm

Fiscal Year : 2025 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
EXPENSE						
1-4-1500-6110	General Assistance	0.00	269751.00	323701	53950.00	16.67
Total Social Services		0.00	269751.00	323701	53950.00	16.67
1600 Home for Aged						
1-4-1600-6210	Home for the Aged	0.00	41726.97	55635	13908.03	25.00
1-4-1600-6211	Redevelopment Levy	0.00	0.00	7919	7919.00	100.00
Total Home for Aged		0.00	41726.97	63554	21827.03	34.34
1700 Parks & Recreation						
1-4-1700-1110	Parks Expenses	0.00	5010.17	5000	-10.17	-0.20
1-4-1700-1115	Tennis Court	0.00	316.63	500	183.37	36.67
1-4-1700-1200	Parks & Recreation Insurance	0.00	7664.78	7665	0.22	0.00
Total Parks & Recreation		0.00	12991.58	13165	173.42	1.32
1800 Recreation Programs						
1-4-1800-1310	Recreation Programs and Events	0.00	27.57	800	772.43	96.55
Total Recreation Programs		0.00	27.57	800	772.43	96.55
1900 Library Services						
1-4-1900-1905	East Ferris Library	0.00	0.00	1000	1000.00	100.00
1-4-1900-1910	Powassan Library	0.00	23568.45	23568	-0.45	0.00
Total Library Services		0.00	23568.45	24568	999.55	4.07
2000 Planning & Development						
1-4-2000-1110	Planning Expenses	0.00	2480.84	10000	7519.16	75.19
1-4-2000-1111	Trsf to Reserve Re OPZBA Review	0.00	0.00	10000	10000.00	100.00
1-4-2000-1135	Com. of Adj./Plann Advisory Com	0.00	0.00	750	750.00	100.00
1-4-2000-1321	Plan Expenses	0.00	19533.60	21300	1766.40	8.29
1-4-2000-1330	Drainage Expenses	0.00	2730.95	7000	4269.05	60.99
Total Planning & Development		0.00	24745.39	49050	24304.61	49.55
4000 Education Req Public						
1-4-4000-1000	English Public Requisition	0.00	102189.03	198852	96662.97	48.61
1-4-4000-2000	French Public Requisition	0.00	2175.63	3416	1240.37	36.31
Total Education Req Public		0.00	104364.66	202268	97903.34	48.40
5000 Education Req Separate						
1-4-5000-1000	French Separate Requisition	0.00	7625.44	13131	5505.56	41.93
1-4-5000-2000	English Separate Requisition	0.00	9865.84	17435	7569.16	43.41
Total Education Req Separate		0.00	17491.28	30566	13074.72	42.78
7000 Education - Commercial/Industrial						
1-4-7000-1000	Education - Commercial/Industrial	0.00	0.00	10118	10118.00	100.00

TOWNSHIP OF CHISHOLM
Budget Variance Report



GL5070

Page : 9

Date : Oct 10,2025

Time : 1:43 pm

Fiscal Year : 2025 Period : 12
 Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
EXPENSE						
	Total Education - Commercial/Industrial	0.00	0.00	10118	10118.00	100.00
	Total EXPENSE	0.00	2219829.43	3200566	980736.57	30.64
REVENUE						
	5200 Provincial Grants					
2-3-5200-5300	Provincial Grants	0.00	-74200.43	-100502	-26301.57	26.17
	Total Provincial Grants	0.00	-74200.43	-100502	-26301.57	26.17
	6500 revenue					
2-3-6500-5800	Transfer from Reserves Fire Dept	0.00	0.00	-170400	-170400.00	100.00
	Total revenue	0.00	0.00	-170400	-170400.00	100.00
	8000 Other Revenue					
2-3-8000-4190	Contr from Res for Cap Expenditures	0.00	0.00	-95000	-95000.00	100.00
2-3-8000-8200	Contr. From Deferred Revenue	0.00	0.00	-119351	-119351.00	100.00
2-3-8000-8300	Contribution From Operating Account	0.00	0.00	-190147	-190147.00	100.00
2-3-8000-9919	Contribution From Reserves Working Funds	0.00	0.00	-15000	-15000.00	100.00
2-3-8000-9920	Contribution From Reserves- Road Equip	0.00	-68546.60	-77000	-8453.40	10.98
	Total Other Revenue	0.00	-68546.60	-496498	-427951.40	86.19
	Total REVENUE	0.00	-142747.03	-767400	-624652.97	81.40
EXPENSE						
	300 Administration					
2-4-0300-1730	Computer Equipment	0.00	0.00	5000	5000.00	100.00
	Total Administration	0.00	0.00	5000	5000.00	100.00
	500 Fire Department					
2-4-0500-2185	Fire Dept Clothing Expenses	0.00	8850.07	20400	11549.93	56.62
2-4-0500-2255	Fire Dept Equipment Capital	0.00	24914.24	150000	125085.76	83.39
	Total Fire Department	0.00	33764.31	170400	136635.69	80.19
	1100 Public Works					
2-4-1100-3115	Gravel Application	0.00	235462.40	240000	4537.60	1.89
2-4-1100-3140	Equipment Capital Purchases	0.00	68546.60	77000	8453.40	10.98
2-4-1100-4446	Memorial Park Reconstruction	0.00	0.00	200000	200000.00	100.00
2-4-1100-4452	Golf Course Rd Reconstruction	0.00	83537.42	75000	-8537.42	-11.38
	Total Public Works	0.00	387546.42	592000	204453.58	34.54
	Total EXPENSE	0.00	421310.73	767400	346089.27	45.10

TOWNSHIP OF CHISHOLM
Budget Variance Report



Fiscal Year : 2025 Period : 12
Account Code : 1-1-1000-1210 To 2-4-1100-4456

Budget Type : FINAL BUDGET

Acct Code	Acct Desc	Current Month	Year to Date	Budget Amt	Variance	% Variance
Report Total		0.00	-442113.48	0	442113.48	0.00

Solicitor General

Office of the Solicitor General

25 Grosvenor Street, 18th Floor
Toronto ON M7A 1Y6
Tel: 416 326-5000
Toll Free: 1 866 517-0571
Minister.SOLGEN@ontario.ca

Solliciteur général

Bureau du solliciteur général

25, rue Grosvenor, 18^e étage
Toronto ON M7A 1Y6
Tél. : 416 326-5000
Sans frais : 1 866 517-0571
Minister.SOLGEN@ontario.ca



132-2025-3641
By email

September 26, 2025

Dear Heads of Council and Chief Administrative Officers of OPP-Policed Municipalities:

The Ministry of the Solicitor General has undertaken a review of the Ontario Provincial Police (OPP) cost recovery model. I would like to extend my gratitude for your participation and input into this process.

I am writing to inform you that because of the review, regulatory amendments have been made to Ontario Regulation 413/23: Amount Payable by Municipalities for Policing from Ontario Provincial Police under the *Community Safety and Policing Act, 2019*. These amendments are in effect and will inform the 2026 annual billing statement to be issued shortly.

Firstly, an 11 per cent cap is established on the increase in policing costs owed by municipalities for the 2026 calendar year when compared to 2025, excluding the costs related to any service enhancements.

Secondly, a new discounts table will be established in regulation and will apply to the 2026 billing year and going forward. This new discount table introduces a lower eligibility threshold to receive a discount. Municipalities will now receive calls for service and overtime discounts when they are three or more standard deviations from the average calls for service weighted time to property count ratio, rather than the current regulatory threshold of five standard deviations.

The amendments have been approved by Cabinet and have been filed with the Registrar of Regulations. They will be accessed publicly online through the [e-Laws page](#) – and will be available here within the next few business days.

The preparation of 2026 annual billing statements is underway and statements are targeted for release in November 2025.

As we undertook this review, we heard loud and clear that greater clarity, predictability and stability in the OPP cost recovery model, and associated billing statements, is critical to municipalities as annual budget processes are undertaken. These amendments were contemplated, and ultimately decided upon, based on those concerns and the direct feedback that we heard from OPP-policed municipalities.

.../2

Page 2

Should you have any questions about the regulatory updates, please reach out to solgeninput@ontario.ca.

Please direct any questions about your annual billing statements to the Crime Prevention and Community Support Bureau at opp.municipalpolicing@opp.ca.

Thank you again for your partnership.

Sincerely,

A handwritten signature in black ink, appearing to read 'Michael S. Kerzner', with a stylized flourish at the end.

The Honourable Michael S. Kerzner
Solicitor General

c: Mario Di Tommaso, O.O.M.
Deputy Solicitor General, Community Safety
Ministry of the Solicitor General

Thomas Carrique, C.O.M.
Commissioner, Ontario Provincial Police



BONFIELD TOWNSHIP
OFFICE OF THE DEPUTY CLERK

365 HIGHWAY 531
BONFIELD ON P0H 1E0

Telephone: 705-776-2641 Fax: 705-776-1154

Website: <http://www.bonfieldtownship.com>

Email: deputyclerk@bonfieldtownship.com

RESOLUTION OF COUNCIL
September 23rd, 2025

Motion 5

Moved by Councillor MacInnis

Seconded by Councillor Corbett

WHEREAS the labour dispute between Canada Post and the Canadian Union of Postal Workers (CUPW) remains unresolved despite months of negotiations; AND WHEREAS CUPW has suspended the delivery of flyers nationwide in an effort to bring Canada Post back to the bargaining table; AND WHEREAS this suspension significantly impacts businesses, non-profit organizations, and municipal governments, limiting their ability to communicate essential information; AND WHEREAS many rural municipalities, including the Township of Bonfield, have limited internet connectivity and rely heavily on Canada Post for the distribution of newsletters and other important communications to residents; NOW THEREFORE BE IT RESOLVED that the Council of the Township of Bonfield:

1. Urges the Canadian Union of Postal Workers and the Federal Government to promptly return to the negotiating table; and
2. Calls upon CUPW to reconsider the suspension of flyer deliveries, which includes municipal communications, to ensure the continued dissemination of critical community information

AND THAT a copy of this resolution be sent to the Right Honourable Mark Carney, Nipissing Timiskaming MP, Pauline Rochefort, Nipissing MPP, Vic Fedeli, Canada Post, CUPW President, FONOM, and AMO.

Carried

DIVISION VOTE

FOR

Donna Clark _____
Jason Corbett _____
Steve Featherstone _____
Dan MacInnis _____
Narry Paquette _____

AGAINST

Declaration of Pecuniary Interest/Conflict of Interest

CERTIFIED to be a true copy of Resolution No.5 of the Township of Bonfield's Regular Council Meeting of September 23rd, 2025, and which Resolution is in full force and effect.


Andrée Gagné
Deputy Clerk-Treasurer

THE CORPORATION OF THE CITY OF DRYDEN

MOVED BY: Price

DATE: 22-Sep-25

SECONDED BY: Klewning

RESOLUTION NO.: 14

Whereas drowning is one of the leading causes of preventable deaths among children in Ontario and research by the Lifesaving Society of Ontario shows that most children who drown never intended to be in the water; and

Whereas evidence demonstrates that even basic swimming and water survival skills significantly reduce the risk of drowning; and

Whereas many children in Ontario do not have equitable access to swimming lessons outside of school due to financial, cultural or geographic barriers; and

Whereas several municipalities across Ontario have expressed strong interest in improving water safety education for children; and

Whereas the Ministry of Education has the authority to incorporate water safety and survival training into the regular elementary school curriculum as a universal, life-saving skill comparable to fire safety and road safety instruction;

Therefore, be it resolved that the Council of The Corporation of The City of Dryden respectfully urges the Government of Ontario, through the Ministry of Education, to incorporate mandatory water safety and Swim-to-Survive training into the elementary school curriculum for all Ontario students; and

Be it further resolved that a copy of this resolution be forwarded to The Honourable Minister of Education of Ontario, local Members of Provincial Parliament, the Association of Municipalities of Ontario and all Ontario municipalities, with a request for their endorsement.

RECORDED VOTE			DECLARATION UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT	
			Councillors who have declared an interest, abstained from discussion and did not vote on this question.	
Council	Yes	No		
Councillor C. Klewning				
Councillor B. Latham				
Councillor M. MacKinnon				
Councillor R. Noel				
Councillor M. Price				
Councillor B. Tardiff				
Mayor J. Harrison				
TOTALS			Carried X	Defeated

MAYOR:

Harrison



AMANDA FUSCO

Director of Legislated Services & City Clerk
Corporate Services Department
Kitchener City Hall, 2nd Floor
200 King Street West, P.O. Box 1118
Kitchener, ON N2G 4G7
Phone: 519.904.1402 Fax: 519.741.2705
amanda.fusco@kitchener.ca
TTY: 519-741-2385

SENT VIA EMAIL

September 26, 2025

Honourable Doug Ford
Premier of Ontario
Legislative Building
Queen's Park
Toronto ON M7A 1A1

Dear Premier Ford:

This is to advise that City Council, at a meeting held on August 25, 2025, passed the following resolution regarding postage:

"WHEREAS Postage costs have seen significant increases, including 25% in 2025 alone;

WHEREAS paper billing has a further environmental cost in both materials (trees) and transportation;

WHEREAS paper billing is increasingly being displaced by environmentally friendly and cost-efficient e-billing;

WHEREAS the Municipal Act indicates the right to a paper bill, and cost-recovery fees for paper billing for tax, and utility bills are unclear;

THEREFORE BE IT RESOLVED that Kitchener City Council request the Province of Ontario to amend the Municipal Act to permit municipalities the ability to grandfather-out paper billing as the default option, and to permit municipalities to establish fees for paper billing for new accounts that opt for this method of delivery;

THEREFORE BE IT FINALLY BE RESOLVED that a copy of this motion be sent to the Association of Municipalities of Ontario, the Premier of Ontario, the Ministry of Municipal Affairs and housing, all other municipalities within Ontario for their consideration and possible endorsement."

Yours truly,



A. Fusco
Director of Legislated Services & City Clerk

Cc: Hon. Rob Flack, Minister of Municipal Affairs and Housing
Association of Municipalities Ontario (AMO)
Sloane Sweazey, Senior Policy Advisor, City of Kitchener
Ontario Municipalities

Corporation of the Township of Chisholm

Municipal Office: 2847 Chiswick Line, RR #4, Powassan, ON P0H 1Z0

(705) 724-3526 - Fax (705) 724-5099

info@chisholm.ca

Lesley Marshall, CAO Clerk-Treasurer

MEMO

To: Council

From: Shawn Hughes, Ops Superintendent

Date: Oct 10, 2025

Re: Public Works Activity Report (Sept 6, 2025– Oct 10, 2025)

Landfill/Roads/Parks

Remove trees from roads

Grading as needed

Topsoil that was saved from ditching was processed at Public Works

Ditching/Berm removal on Gravelle

Use topsoil to level out lawn at the Beach and seed

Leveled area at Park for the Ice rink

Duncor completed hard surface patch on Golf Course

Bever dam removal on Memorial Park in multiple places

Removed old cribs from under Leo Jobin bridge to improve water flow

Winter sand has been stockpiled

Two Staff received Common Core Training

One staff to receive grader training

Cover landfill

Equipment

Replace faulty fuel pedal in backhoe

Sand and paint rust on front of backhoe

All plow trucks are having annual safety inspections completed this week

2024 Western Star going to dealership for warranty and recall work

Doosan Windshield to be replaced

**THE CORPORATION OF THE TOWNSHIP
OF CHISHOLM
BY-LAW 2025-31**

**Being a by-law to authorize voting by mail for the 2026 Municipal
Election and entering into agreements with the supplier and Canada
Post to provide Vote By Mail Services.**

WHEREAS Section 42 of the *Municipal Elections Act, 1996* provides that a municipal council may pass a by-law authorizing an alternative voting method;

AND WHEREAS Council deems it appropriate and in the public interest to conduct the 2022 and all future Municipal Elections using a Vote By Mail method until this by-law is repealed, and to contract with a supplier and Canada Post to provide election services;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF CHISHOLM HEREBY ENACTS AS FOLLOWS:

1. The alternative voting method of "Vote by Mail" is hereby authorized for the Municipal Election to be held in 2026.
2. A Vote by Mail Kit will be provided to every person who qualifies to be an elector. The Kit will either be mailed or directly provided to each qualified elector.
3. The Vote by Mail Kit shall consist of:
 - . A voting instruction sheet
 - . A composite ballot
 - . An inner ballot envelope coded with the Ward
 - . A security slip
 - . An outer return envelope
 - . Such other necessary material as the Municipal Clerk determines
4. A Ballot Return Station shall be established at the Municipal Office, located at 2847 Chiswick Line on the following dates and times:
 - i. The full week prior to election day, Monday to Friday during regular office hours 9:00 a.m. to 4:30 p.m.,
 - ii. On Voting Day, from 9:00 a.m. to 8:00 p.m.
5. Ballot Return Station means a voting place under the supervision of a Deputy Returning Officer where electors, who prefer to deliver or have delivered their completed ballots, may deposit their ballots directly into the care of the Municipal Clerk rather than forwarding their ballots by mail. Ballots can be returned in the Municipal Office mail slot as it is secured inside the building.
6. Every elector has the responsibility of completing the ballots in accordance with the *Municipal Elections Act, 1996*, and the procedures authorized by this By-law and returning the completed ballots to the Municipal Clerk by mail or by deposit at a Ballot Return Station on or before 8:00 p.m. on Voting Day.
7. No proxy voting provisions or advance voting provisions other than Ballot Return Stations are applicable at Municipal Elections conducted in accordance with this by-law.

8. The Municipal Clerk shall prepare procedures and rules for the vote by mail Municipal Election and provide these procedures and rules to each candidate once certified.
9. Any person, corporation or trade union guilty of corrupt practices or contravening the provisions of the *Municipal Elections Act, 1996* or the procedures and rules as established in paragraph 8 of this by-law may be prosecuted pursuant to the provisions of the *Municipal Elections Act, 1996*.
10. The Municipal Clerk is herewith authorized to sign the necessary Agreements with the supplier and Canada Post to provide Vote By Mail services.
11. This By-Law shall take effect on the date of final passing thereof.

READ a first, second and third time and passed this 14th, day of October 2025.

Mayor, Gail Degagne

CAO Clerk-Treasurer, Lesley Marshall

Jessica Laberge

From: ROMA Events <events@roma.on.ca>
Sent: Monday, September 29, 2025 4:00 PM
To: Jessica Laberge
Subject: Register Now for ROMA 2026 – Ontario's Rural Leaders Conference



ROMA 2026 Annual Conference

Ontario's Rural Leaders Conference

Register Today

Sunday January 18 – Tuesday January 20, 2026

Sheraton Centre Hotel, Toronto

As the first gathering for municipal leaders of the year, the ROMA Conference offers a powerful opportunity to come together with others who understand the unique challenges and opportunities facing rural communities in Ontario. The ROMA 2026 Conference is a vital hub for sharing innovative solutions, gaining insight into best practices and tools that can drive the sustainability of your community.

ROMA 2026 – ***Ontario's Rural Leaders Conference***, will enable you to amplify the rural voice, advocate for your community, and shape policies that reflect the realities of rural Ontario.

Conference programming, including the opportunity to connect with your ROMA Board Zone Representatives and Zone colleagues and exclusive workshops, will start the morning of Sunday, January 18. Plan to arrive Saturday so you can participate in the full conference.

Back by popular demand

Back by popular demand, journalist Chantal Hébert returns to ROMA 2026 to provide insight, humour, and critical contemplations on the state of public policy and national politics.



Registration

Registration is open now. Save on registration fees by registering as an Early Bird. The deadline to take advantage these rates is **4:00 P.M. EST October 31, 2025**.

[Click here to register today.](#)

Accommodations

You can now also book your hotel rooms for the Conference. Here are a few important pieces of information to remember when booking your hotel:

- Make sure you provide a credit card when you book your room, if a room reservation does not have a credit card associated with it, the room will be released by the room rate deadline. In this case you will not be guaranteed a hotel room.
- All the conference contracted hotels have deadlines by which the preferred hotel rates are no longer offered. Familiarize yourself with these deadlines for cost savings.
- If you receive a message that the “rooms are sold out” when booking, this most likely refers to the rooms available at the preferred conference rate. There may still be rooms available at the hotel, just at a higher cost.

Remember: conference programming starts the morning of Sunday, January 18. Plan to arrive on Saturday.

[Click here for full hotel information.](#)

Attention Sponsors and Exhibitors!

The ROMA Annual Conference is an opportunity to connect with close to 2,000 delegates, most of whom are elected municipal officials and decision makers. If you offer services or products that are a benefit to communities across the province, you will not want to miss this event.

Information on both exhibit hall and sponsorship opportunities will be available soon.

CONTACT

events@roma.on.ca

T 416.971.9856

Keep up to date with the rural municipal voice
of the province, on social media.



Wish to Opt Out of ROMA Communications | [Opt Out](#)

155 University Ave Suite 800 | Toronto, ON M5H 3B7 CA

This email was sent to info@chisholm.ca.

To continue receiving our emails, add us to your address book.